Technology Services Board (TSB)
March 15, 2016; 9:00am-11:15am
1500 Jefferson Street Building
1st Floor Presentation Room
Olympia, Washington

Members Present:
Michael Cockrill, Chair and CIO
David Danner, Utilities and Transportation Comm.
Marcie Frost, Dept. of Retirement Systems
Bill Kehoe, King County
Butch Leonardson, BECU (retired)
Representative Chad Magendanz
Senator Mark Miloscia
Paul Moulton, Costco
Jeff Paulsen, Union Rep
Vikki Smith, Dept. of Revenue
Representative Derek Stanford

Members Absent:
Senator Karen Fraser
Kris Kutchera, Alaska Airlines (retired)

Michael welcomed everyone.

Policies & Standards: Sue Langen updated the members on where we are in the process. Began review and requested feedback from subject matter experts, agency CIOs and TSB Portfolio/Policy Subcommittee already.

Policy 132 - Quality Assurance Policy & Standards – major change is adding a Readiness Assessment ahead of an Investment Plan, since the single most important part of a project's success is getting it started right. Marcie Frost moved the board approve Policy 132 with the addition of the review moving up to 24 months, seconded, all in favor, no oppose. Policy is approved.

Policy 114 – Business Applications/System Governance – direct result of Governor's Directive 16-01. Sets out clear expectations and establishes an attestation process for agency executives to verify the backlog of projects and give appropriate priority to those projects. There is more discussion to be had, but this policy is a good start. Item #6, add monitor compliance "and performance." Marcie Frost moved the board approve, with the additions to item #6, seconded, all in favor, no oppose. Policy is approved.

Recap of Subcommittees: Rob would like to establish a mechanism for updating the full board on the activities of the subcommittees. The Portfolio/Policy Subcommittee has been discussing

the Risk/Severity Matrix. This subcommittee also listened to presentations from the UW on their HR/Payroll projects, resetting their governance; and the State Board for Community and Technical Colleges on ctcLink project, to review lessons learned from Spokane region pilot launch. Submitted letters to both projects. Trigger to bring these two projects forward were that they were struggling projects. Future conversation on what other triggers we use to bring projects forward.

Legislative Updates: Michael said legislative session is not complete yet. Assuming bills on Governor's desk will be signed. **Privacy** is a public policy issue. Cybersecurity office is aligned similar to federal govt. to optimize resources. Connie Michener reviewed the bills related to information technology. Correction – HB 6171 is the open public meetings act bill. Need further discussion and determine how this body can provide an appropriate way, through policy or legislation, to allow sensitive security information to be shared with the legislature and other levels of government. Alex Alben reviewed privacy bills. Body camera bill that didn't make it out is an issue he'll need this board's guidance on. Local govts will be looking to the Office of the CIO for guidance. He also reviewed key elements and initiatives of the new privacy program. **Cybersecurity.** 1. Agnes Kirk has been appointed to a Homeland Security Advisory Council Security Subcommittee, as one of two representing state govt. 2. Will be piloting an advisory board funded by DHS and to work with water, transportation, utilities, govt services to focus on continuity of commerce. 3. Working with a national foundation to come to WA state to work on a state workforce pilot program.

No public comments.

Meeting adjourned. Executive Session for Tour of Office of Cybersecurity – board members only.