2022 Annual Certification Attestation Form

Washington state residents depend on state agencies to keep their data safe and secure. As good fiscal stewards, we strive to ensure our scarce resources are wisely applied to support agency priorities.

Each year, agency partners are asked to provide information to the Office of the Chief Information Officer (OCIO) regarding compliance with selected statewide policies. Each topic highlighted in the 2022 certification process has significant business implications or considerations and are key indicators of risk within your agency.

As you fill out the following attestation form, please use this as an opportunity to engage in conversations within your agency to ensure your organization is doing all that can be done to mitigate risk. *(See options for signing on page 2.)*

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| --- | --- |
| **Attestation Form by Section** | **Completed** |
| **Part 1 – Application Inventory submitted to the OCIO by Sept. 30, 2022.** |  |
| **Part 2 – Infrastructure Inventory submitted to the OCIO by Sept. 30, 2022.** |  |
| **Part 3 – Technology Policy Certificationsubmitted to the OCIO by Sept. 30, 2022.** |  |
| **Part 4 – Privacy Assessment ReportingSurvey submitted by Sept. 30, 2022.** |  |
| **Part 5 - Annual IT Security ReportingDue by Dec. 31, 2022:** The Nationwide Cybersecurity Review (NCSR) enables our state to establish a baseline regarding security posture and helps agencies gain insight into their cybersecurity gaps and capabilities.  This is to attest our agency will complete the online assessment through the Nationwide Cybersecurity Review ([NCSR](https://www.cisecurity.org/ms-isac/services/ncsr/)) before Dec. 31, 2022. |  |

I certify this information is correct and complete.

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| --- | --- | --- |
|  |  |  |
| Name of Agency Head |  | Name of Agency CIO |
|  |  |  |
| Signature of Agency Head |  | Signature of Agency CIO |
|  |  |  |
| Date |  | Date |

Submit this completed form to [ocioannualcertification@watech.wa.gov](mailto:ocioannualcertification@watech.wa.gov)

# Signing Options:

There are 3 signing options available:

1. Agencies can physically sign in the signature blocks, then scan and email the document to [ocioannualcertification@watech.wa.gov](mailto:ocioannualcertification@watech.wa.gov).
2. Agencies can affix an electronic signature on the signature blocks then email the completed document to [ocioannualcertification@watech.wa.gov](mailto:ocioannualcertification@watech.wa.gov).
3. The OCIO can initiate a routable signature form using AdobeSign. This option requires agencies to provide email addresses – for the two people who will be signing the document – to [ocioannualcertification@watech.wa.gov](mailto:ocioannualcertification@watech.wa.gov).