**Exhibit C – Bid Price**

Note: As set forth above, Bidder must complete and return *Exhibit C – Bid Price* to WaTech.

Per Master Contract 08215, bidders may not bid higher rates than the hourly rates they have provided DES. However, that rate may be adjusted to a lower price point.

|  |  |
| --- | --- |
| Company Name:  |  |

1. Hourly Rate

For the performance of all work required in this RFQ, submit your company’s hourly (in US dollars per hour) rate in the following format:

|  |  |
| --- | --- |
|  | Hourly Rate |
| Senior Level (Minimum 5 years’ experience) | $ |
| Expert Level (Minimum 7 years’ experience) | $ |

1. Cost by Deliverable

For the performance of all deliverables required in this RFQ, submit your estimated hours and estimated cost in the following format:

|  | **Deliverable Title** | **Description & Content** | **Estimated Hours** | **Estimated Cost** |
| --- | --- | --- | --- | --- |
| D3 | Baseline Readiness Assessment Deliverable Expectation Document (DED) | Document describing the format and content of the Baseline Assessment of Program Governance and PMO Structure, Processes, Tools, and Controls (D4) |  |  |
| D4 | Baseline Readiness Assessment of Program Governance and PMO Structure, Processes, Tools, and Controls | Full assessment. Identify gaps and actionable recommendations to address gaps in the One Washington program governance model, decision making, management structure, resources, vendor and contract management and related project management processes, tools, and controls. |  |  |
| D31 | Comment Log | Comment log template that captures formal deliverable review comments, recommendations, and disposition.  |  |  |
| D32 | Validated List of Vendor Deliverables and Program documentation | List of program deliverables produced by SI vendor and timing of those deliverables to be submitted to the program. List of program documentation produced by QA service provider as identified in the baseline assessment. Anticipate approximately 60 (approximately 30 SI vendor deliverables and 30 program documents to be confirmed during baseline assessment) deliverables and documents for Phase 1a.  |  |  |
| D19 | Vendor deliverable reviews DED | Document describing the evaluation method, assessment content and format of the Vendor deliverable reviews (D20). Specific deliverables to be reviewed will be further identified based on results of baseline assessment. |  |  |
| D20 | Vendor deliverable reviews  | Review and evaluate deliverables submitted by the SI vendor, and One Washington vendors for completeness, accuracy, and quality.Details will be elaborated as per the process defined in the approved Quality Assurance Management Plan. Specific deliverables to be reviewed will be further identified based on results of baseline assessment. |  |  |
| D29 | Program document reviews DED | Document describing the evaluation method, assessment content and format of the Program document reviews (D30). Specific documents to be reviewed will be further identified based on results of baseline assessment. |  |  |
| D30 | Program document reviews  | Review and evaluate documents produced by the Program for completeness, accuracy, and quality.Details and specific documents will be elaborated and agreed to as per the process defined in the approved Quality Assurance Management Plan. Specific documents to be reviewed will be further identified based on results of baseline assessment. |  |  |
| D1 | Program QA Management Plan DED | Document describing the format and content of the Program QA Management Plan (D2) |  |  |
| D2 | Program QA Management Plan | The Program QA Management Plan shall describe the methodology, approaches, services, activities, personnel, schedule, and standards and for conducting QA reviews. The QA Management Plan must at a minimum contain the following sections and detail:* Quality Management Approach
* Risk Management Approach
* Quality Assurance Approach
* Project Management Approach
* Deliverable Development Process
* Deliverables
* Deliverable Submission
* Project Management Standards
* Scope Management
* Program Performance Management
* QA Services Resources and Contacts
* Roles & Responsibilities

Approach and Method to determine if the program is meeting relevant quality standards utilizing authoritative sources; industry and best practice standards, deliverable-specific criteria, applicable criteria or standards as stated in the RFP, Contract or SOW, and way to mitigate risk or eliminate the cause of unsatisfactory results.Must define how deliverable reviews will be conducted for each deliverable. Each review should include a checklist that defines the standards to be used and the specific quantitative and qualitative factors for assessment. Plan should also define the approach to qualificative assessments and information gathering including the interview selection and approach to be used. |  |  |
| D5 | Biannual Assessment DED | Document describing the format and content of the Biannual Assessment of Program Governance and PMO Structure, Processes, Tools, and Controls (D6) |  |  |
| D6 | Biannual Assessment of Program Governance and PMO Structure, Processes, Tools, and Controls | Full assessment. Identify gaps and actionable recommendations to address gaps in the One Washington program governance model, decision making, management structure, resources, vendor and contract management and related project management processes, tools, and controls. Document progress made against previous observations and recommendations. |  |  |
| D7 | Baseline Assessment of Program Schedules and Schedule Management Processes DED | Document describing the format and content of the Baseline Assessment of Program Schedules and Schedule Management Processes (D8) |  |  |
| D8 | Baseline Assessment of Program Schedules and Schedule Management Processes | Full assessment of the Phase 1a schedule, LSR schedule, and all other related program-managed schedules and schedule management processes. |  |  |
| D9 | Biannual Assessment of Program Schedules and Schedule Management Processes DED | Document describing the format and content of the Biannual Assessment of Program Schedules and Schedule Management Processes (D10) |  |  |
| D10 | Biannual Assessment of Program Schedules and Schedule Management Processes | Full assessment of the Phase 1a schedule, LSR schedule, and all other related program-managed schedules and schedule management processes. Document progress made against previous observations and recommendations. |  |  |
| D13 | Initial Project Risk Assessment DED | Document describing the format and content of the Initial Project Risk Assessment (D14) |  |  |
| D14 | Initial Project Risk Assessment | Initial assessment of project risks including documentation and risk mitigation strategies. Actionable recommendations in the areas of program and project governance; program and project quality assurance;  |  |  |
| D15 | Baseline Assessment of Solution Vendor and SI Contracts DED | Document describing the format and content of the Baseline Assessment of Solution Vendor and SI Contracts (D16) |  |  |
| D16 | Baseline Assessment of Solution Vendor and SI Contracts | Initial baseline assessment of the One Washington program’s contracts. Identify and document gaps and ambiguities in the current contract management processes and the terms, deliverables, and conditions of the existing contract. |  |  |
| D17 | Decision Package Review DED | Document describing the format and content of the Decision Package Review (D18) |  |  |
| D18 | Decision Package Review | Review the funding requests and evaluate completeness and inclusion of needed resources and funds sufficient to complete the objectives of the program. |  |  |
| D21 | Monthly QA Report Template Deliverable Expectation Document (DED) | A document describing the format and content of report templates used for Monthly QA Report (D22) |  |  |
| D22 | Monthly QA Report | Prepare and deliver a QA report that includes: * Executive summary and Program Overview Dashboard
* Summary of QA activities for the past month
* Summary of QA activities planned for the next month
* QA assessment of the Program and project(s), schedule, budget, scope, and quality status
* Additions or updates to Program executive-level risks, issues, and opportunities
* Any additional recommended actions with traceability to identified issues and risks.

Program is made up of multiple projects and the Monthly QA Report must contain details and assessments of pertinent information (risks, issues, etc.) for each individual project while defining how those items impact the overall program. |  |  |
| D25 | Management Briefings | Prepare and deliver a formal presentation(s) on the status of the Program and Project. Present as required by the State. Briefings will be related to the latest QA Review Report’s results to the program and will be performed upon request by WaTech. |  |  |
| D26 | Monthly QA Report (fact finding) Walkthrough DED | Document describing the format and content of the Risk Review Meetings (D28) |  |  |
| D28 | Monthly QA Report (fact finding) Walkthrough | Report out of risks and issues and facilitate monthly risk review meetings to appropriate levels of the One Washington program.  |  |  |
| D30 | Other deliverables as defined | Can include: spotlight reports, detailed assessment on particular topics, ad hoc deliverable reviews, other additional research, white papers, and other deliverables as defined. |  |  |
| D33 | Contract Compliance Journal DED | On a monthly basis, track and assess all program contracts for contract compliance quality and timeliness.  |  |  |
| D24 | Contract Compliance Journal | On a monthly basis, track and assess all program contracts for contract compliance quality and timeliness.  |  |  |
| **TOTALS HOURS AND TOTAL COST TO COMPLETE DELIVERABLES:** |  |  |

Bidders must provide total cost and total hours to complete the listed deliverables. Total cost will be the basis for the Bid Evaluation – Cost Factors (See Section 3 *Bid Evaluation*).

Any modification of the table above or making any other revision or making the rate contingent on any conditions is not allowed and Bidder’s response will be disqualified.