

SECTION A**April 2012 Rev****APPROPRIATION (EXPENDITURE AUTHORITY) INDEX TABLE
(TM.2.1) MAINTENANCE**

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=== AFRS =(TM.2.1)==== APPROPRIATION INDEX MAINTENANCE ===== C105P160 ===
TR: _____ LAST UPDATE: 09/30/09

FUNCTION: N (A=ADD, C=CHANGE, D=DELETE, V=VIEW, N=NEXT, P=PRINT)

AGENCY: 1050 APPROPRIATION INDEX: 7G0 BIENNIUM: 11

TITLE: ARRA_UNANTICIPATED_RECEIPT_-_FORMULA_____

APPROPRIATION: 7G0 APPN TYPE: U APPN CHAR: 1

FUND: 001 CFDA: 94 . 006__

REPORTING TYPE: N (I=INFRASTRUCTURE, N=NON-INFRASTRUCTURE)

FEDERAL GRANT AWARD NUMBER: 09RFHWA001_____
AMERICORPS_AND_AMERICORPS_VISTA_-_GRANTS_____

START DATE: 070109 (MMDDYY) END DATE: 091511 (MMDDYY)

INDICATORS APPN CTL TYPE: 2 APPN ORG LVL: 0 APPN PGM LVL: 0

F3=RETURN, F12=MESSAGE, CLEAR=EXIT

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SECTION A

Appropriation (Expenditure Authority) Index Table (TM.2.1) maintenance transactions are entered and edited directly online. Transactions must pass the online edits before they are added to the Appropriation Index Table.

Appropriation (Expenditure Authority) Index Control Key: Agency, Appropriation Expenditure Authority) Index and Biennium

A01 - RECORD EXISTS

Explanation: There is an entry already in the system for the Control Key specified. Add transactions must not find a matching record.

Suggestion: Verify the Control Key. Control Key is Agency, Appropriation Index and Biennium. If incorrect, use the correct Control Key. If correct, a record already exists for the Control Key. Once financial transactions have posted to the AFRS system for an Appropriation Index, the informational elements can not be changed for that index.

A02 - RECORD NOT FOUND

Explanation: There is no previous entry in the system for the Control Key specified. Change transactions must find a matching record.

Suggestion: Verify the Control Key. If incorrect, use the correct Control Key. If correct, the function should be changed to 'A' add. Once financial transactions have posted to the AFRS system for an Appropriation Index, the informational elements can not be changed for that index.

A03 - FED GRANT AWARD MUST BE IN FGA TABLE (TM.4.1)

Explanation: A valid Federal Grant Award (FGA) number must be entered. The FGA must be in the Fed Grant Award Table Maintenance (TM.4.1).

Suggestion: Verify that the FGA number is in the TM.4.1 table otherwise add the FGA in the table.

A04 - INDEX RECORD USED- CAN NOT BE CHANGED OR DELETED.

Explanation: The AI has been used and a financial transaction posted. Once used, the AI cannot be Changed or Deleted.

Suggestion: Check to make sure you have identified the correct AI. If the elements are incorrect, the choice is to add a new AI.

A05 - FUNCTION INVALID

Explanation: An invalid character was entered in the Function field. Valid characters are "A" = Add; "C"= Change; "D"= Delete; "V"= View; "N"= Next; or "P"= Print.

Suggestion: Use one of the valid functions.

A06 - REPORT TYPE INVALID/MUST BE "I" OR "N"

Explanation: Valid Report Type can only be "I" or "N".

Suggestion: Enter "I" or "N" in the Report Type field.

A07 – REPORT TYPE NOT ALLOWED

Explanation: Report Type is not allowed to be entered.

Suggestion: Delete report type entered or leave the field blank.

A08 – CFDA ARRA FIELD MUST BE "N" OR "M"

Explanation: The ARRA field in the CFDA Table Maintenance must be a "N" or "M".

Suggestion: Verify that the ARRA field in the CFDA Table Maintenance is a "N" or "M" for the CFDA entered.

A09 – CFDA REQ IF FEDERAL GRANT AWARD IS ENTERED

Explanation: CFDA number must be entered when a Federal Grant Award (FGA) is entered.

Suggestion: Enter a valid CFDA number whenever an FGA is entered. The CFDA number must exist in the CFDA Table table.

A10 - BIENNIUM INVALID

Explanation: The biennium entered is invalid.

Suggestion: It must be numeric and equal to, one greater than or one less than the Current Biennium. Determine the correct biennium to be used.

A12 - AGENCY NOT ON D53

Explanation: The agency used is not defined in the Agency Maintenance Table (D53).

Suggestion: Verify that the agency entered exist in the D53 table. If the agency is not defined on that table, contact the AFRS Helpdesk.

A13 - APPN INDEX INVALID

Explanation: An invalid character was entered in the Appropriation Index.

Suggestion: Valid characters are alphanumeric, no special characters and greater than zero or spaces. Determine the correct Appropriation Index for input.

A15 - TITLE INVALID

Explanation: Title must not be blank.

Suggestion: Input a title on the title line starting in the first field.

A16 - APPN NOT IN D07

Explanation: The Appropriation must be defined in the Appropriation Descriptor Table (D07).

Suggestion:

1. Verify that the appropriation code has been entered correctly.
1. Verify that the code exist in the D07. If the code is not in the Table for the biennium specified, enter the Appropriation to the Table.

A17 - APPN TYPE NOT IN D08

Explanation: The Appropriation Type must be defined in the Statewide Appropriation Type Descriptor Table (D08).

Suggestion:

1. Verify that the appropriation type code has been entered correctly.
2. Refer to the Appropriation Type Descriptor Table (D08) to identify valid Appropriation Type codes.

A18 - CHARACTER NOT IN D09

Explanation: The Appropriation Character must be defined in the Statewide Appropriation Character Descriptor Table (D09).

Suggestion:

1. Verify that the appropriation character code has been entered correctly.
2. Refer to the Appropriation Character Descriptor Table (D09) to identify valid Appropriation Character codes.

A19 - APP TYP=6 BUDG TYP=A

Explanation: When adding an Appropriation Index code, Appropriation Type 6 (Non-appropriated) may not be used with Fund code having a Budget Type A (Appropriated) on the Statewide Fund Table (D22).

Suggestion: Correct either the Fund code or the Appropriation Type code. Refer to the Statewide Appropriation Type Descriptor Table (D08) for a listing of valid Appropriation Types. For definitions of Appropriation Types refer to the State Administrative and Accounting Manual (SAAM) 75.50.10.

A20 - FUND NOT IN D22

Explanation: The Fund must be defined in the Statewide Fund Descriptor Table (D22).

Suggestion:

1. Verify that the fund code has been entered.
2. Refer to the Fund Descriptor Table (D22) to identify valid Fund codes.

A28 - INVALID START DATE

Explanation: The Appropriation Effective Start Date is invalid. Valid characters are numbers 0 to 9; the format must be MMDDYY and month and day must fall within allowable ranges and be a Valid Date. Also, the Start Date for a FY restricted Appropriation must be within the FY period. E.g. APPN 412 is the second FY Appn- date must be for the date range of FY2.

Suggestion: Determine the correct start date, and input using the format MMDDYY. Date must be a real date.

A29 - INVALID END DATE

Explanation: The Appropriation Effective End Date is invalid. Valid characters are numbers 0 to 9; the format must be MMDDYY and month and day must fall within allowable ranges and be a Valid Date. Also, the End Date for a FY restricted Appropriation must be within the FY period. E.g. APPN 412 is the second FY Appn- date must be for the date range of FY2.

Suggestion: Determine the correct end date, and input using the format MMDDYY. Date must be a real date.

A30 - INVALID APP-CTL

Explanation: An invalid character was entered in the Appropriation Control Type Indicator. Valid characters are numbers 0, 1 and 2.

Suggestion: Use either a 0, 1 or 2 to indicate the Appropriation Control Type.

A35 - REPORT TYPE REQ FOR TYPE 8, N, U & Y

Explanation: A Report Type must be entered for appropriation types 8, N, U or Y.

Suggestion: Enter a valid Report Type (I or N) for appropriation types 8, N, U or Y.

A36 - APPN INDEX - EAI NOT ON D07 TABLE TM.2.1

Explanation: The Agency, Biennium, Fund, Appropriation, Appropriation Type and Appropriation Character are not defined in the Statewide Source of Funds Descriptor Table (D26). This table is controlled by OFM

Suggestion: Need to establish an Expenditure Authority Index (EAI) on the D07 table in AFRS. While non-appropriated codes are not established in the D26, agencies still need to establish an EAI in the D07 table in AFRS to use the EAI in The Allotment System (TALS). Please contact the AFRS Helpdesk for assistance in setting up your EAI in AFRS.

A37 - CFDA REQ FOR TYPE 8,N,U,Y & MUST BE IN CFDA

Explanation: A valid CFDA number must be entered for appropriation types 8, N, U or Y. The CFDA number must exist in the CFDA Table Maintenance.

Suggestion: Enter a valid CFDA number for appropriation types 8, N, U or Y. Call the AFRS Helpdesk if a CDFA number needs to be added in the CFDA Table Maintenance.

A38 - CFDA ARRA FIELD MUST BE "Y" OR "M"

Explanation: The ARRA field in the CFDA Table Maintenance must be "Y" or "M".

Suggestion: Validate that the ARRA field in the CFDA Table Maintenance is "Y" or "M" for the CDFA number entered.

A39 - FGA REQ FOR TYPE 8, N , U & Y

Explanation: A Federal Grant Award (FGA) must be entered for appropriation types 8, N, U and Y.

Suggestion: Verify that the FGA number is in the Fed Grant Award Table Maintenance (TM.4.1) otherwise add the FGA in the table.

A40 - LAST TWO POSITIONS OF CFDA MUST BE BLANK

Explanation: When entering a CFDA number, the last two position should not contain any characters.

Suggestion: Verify that last two positions of the CFDA number entered are blank, otherwise erase field and re-enter.