

SECTION P**July 2011 REV****PROJECT CONTROL (TM.5) &
PROGRAM INDEX (TM.4)
MAINTENANCE**

Project Control Table (TM.5) maintenance transactions and Program Index Table (TM.4) maintenance transaction are entered and edited directly online. Transactions must pass the online edits before they are added to the Project Control Table or the Program Index Table.

Project Control Key: Agency, Project, Sub-Project and Project Phase

Program Index Key: Agency, Program Index and Biennium

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=== AFRS =(TM.4)===== PROGRAM INDEX MAINTENANCE===== C105P130 ===
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```
TR: _____ LAST UPDATE: 08/02/05
```

```
FUNCTION: N (A=ADD, C=CHANGE, D=DELETE, V=VIEW, N=NEXT,  
P=PRINT)
```

```
AGENCY: 0100 PROGRAM INDEX: LOCAL BIENNIUM: 07
```

```
FUNCTION: 70 PROGRAM: 850 SUB-PROGRAM: __
```

```
ACTIVITY: __ SUB-ACTIVITY: __ TASK: __
```

```
ALLOT PROG LEVEL IND: 0 GL PROGRAM LEVEL: 0 RESTRICTOR: _
```

```
TITLE: LOCAL_COP_EXPENSES_--_FUND_449_____
```

```
PF3=RETURN, PF12=MESSAGE, CLEAR=EXIT
```

= AFRS =(TM.5)===== PROJECT CONTROL MAINTENANCE C105P120 ===
TR: _____ LAST UPDATE: 12/06/02

FUNCTION: N (A=ADD, C=CHANGE, D=DELETE, V=VIEW, N=NEXT, P=PRINT)

AGENCY: 0550 PROJECT: D001 SUB-PROJECT: 00 PROJ PHASE: 00

TITLE: ELECTRONIC_J_&_S_____

MMDDYY	MMDDYY	
START DATE: 070101	END DATE: 123102	FEDERAL CATALOG: _____
FEDERAL AGENCY: _____	PROJECT TYPE: 0	SUB-GRANTEE: _____
INDIRECT RATE: _____	INDIRECT LIMIT: _____	REIMB METHOD: _____
OBJ POST LEVEL: 0	REV POST LEVEL: 0	GL PROJ LEVEL: 0
APPN CTL TYPE: 0	CASH CTL TYPE: 0	

PF3=RETURN, PF12=MESSAGE, CLEAR=EXIT

P01 - EXISTING RECORD

Explanation: There is a record already in the system for the Control Key specified. Add transactions must not find a matching record.

Suggestion: Verify the Control Key information. If incorrect, input the correct data. If correct, the record already exists for the Control Key.

P02 - RECORD NOT FOUND FOR CHANGE

Explanation: There is no previous entry in the system for the Control Key specified. Change transaction must find a matching record.

Suggestion: Use the correct Control Key.

P03 - RECORD NOT FOUND FOR DELETE

Explanation: There is no previous entry in the system for the Control Key specified. Delete transactions must find a matching record.

Suggestion: Use the correct Control Key.

P04 - DELETE TRAN HAS DATA

Explanation:

Suggestion:

P05 - INVALID FUNCTION

Explanation: An invalid character was entered in the Function. Valid characters are the letters 'A' = Add; 'C' = Change; 'D' = Delete; 'V' = View; 'N' = Next; or 'P' = Print.

Suggestion: Use one of the valid functions to enter or correct the Project Control Table.

P06- INVALID RECORD NO

Explanation:

Suggestion

P07 - INVALID REIM METHOD

Explanation: An invalid character was entered in the reimbursement method. Enter a valid character in the reimbursement method field.

Suggestion: Valid characters are:
0 = Advance by Letter of Credit
1 = Actual Cost Reimbursement
2 = Advance by Treasurer Check
3 = Quarterly Billing
4 – 9 = Agency Defined

P08- ORG NOT IN D01

Explanation: Valid agency is defined by a record in the D01 and the D53 Tables.
Suggestion Check for valid agency in Tables

P09 - PROJECT NOT IN D42

Explanation: Project number must be defined in the Project Descriptor Table (D42).
Suggestion: Use a Project Number which is defined in the Project Descriptor Table (D42), update the Project Descriptor Table or leave blank. D42 entry must be made prior to creating the Project Control entry.

P10 - SUB-PROJ NOT IN D43

Explanation: Sub-Project Number must be defined in the Sub-Project Descriptor Table (D43).
Suggestion: Use the correct Sub-Project Code, as defined in the Sub-Project Descriptor Table or leave blank. D43 entry must be made prior to creating the Project Control entry.

P11 - INVALID SUB-PROJ

Explanation: An invalid character was entered in the Sub-Project field.
Suggestion: Use the correct Sub-Project Code, as defined in the Sub-Project Descriptor Table (D43). Valid characters are 00 to 99 and A through Z.

P12- PHASE NOT IN D44

Explanation: Project-Phase must be defined in the Project Phase Descriptor Table (D44).

Suggestion: Use a Project Phase Code which is defined in the Project Phase Descriptor Table, update the table or leave blank. D44 entry must be made prior to creating the Project Control entry.

P13 - PROJ TITLE BLANK

Explanation: Project Title must not be blank.

Suggestion: Enter a description in the Project Title field.

P14 - INVALID PROJ TYPE

Explanation: Project Type must be defined in the Project Type Descriptor Table (D41).

Suggestion Enter a Project Type Code, as defined in the Project Type Descriptor Table: Valid characters are:
0 = Agency Operating Project
1 = Federal Grants
2 = Capital Projects
3 – 7 = Agency Operating Projects
9 = Interagency Reimbursement

P15 - INVALID FED CAT

Explanation: Federal Catalogue Number must be defined in the Federal Catalogue Descriptor Table (D46).

Suggestion: Use a Federal Catalogue Number, as defined in the Federal Catalogue Descriptor Table or leave blank.

P16 - INVALID PROJ DATES

Explanation: When the Project Type is greater than zero, Project Start Date and Project End Date must not be blank and must be in the format MMDDYY. MM must be 01-12, DD must be 01-31, YY must be numeric. End Date must be later than Start Date.

Suggestion: Refer to the explanation of this error and make the appropriate corrections.

P17 - INVALID START DATE

Explanation: The Project Start Date is invalid. The format must be MMDDYY and the month must be a number 01-12, the day must be a number from 01-31 and year must be a number from 00 through 99.

Suggestion: Refer to the explanation of this error and make the appropriate corrections.

P18 - INVALID END DATE

Explanation: The Project End Date is invalid. The format must be MMDDYY, the month must be a number from 01-12, the day must be a number from 01-31 and year must be a number from 01-31 and year must be a number from 00 through 99.

Suggestion: Refer to the explanation of this error and make the appropriate corrections.

P19 - FED CAT NOT IN D46

Explanation: Federal Catalogue Number must be defined in the Federal Catalogue Descriptor Table (D46), if coded. If the Project Type is one, the Federal Catalogue Number must be coded.

Suggestion: Enter the correct Federal Catalogue Number, as defined in the Federal Catalogue Descriptor Table and if the Project Type is one. If not, the Federal Catalogue Number field can be left blank.

P20 - INVALID SUB GRANTEE

Explanation: An invalid character was entered in the four character Sub-Grant field. Valid characters are 0 to 9 and A to Z, as defined by the agency.

Suggestion: Enter a valid character in the Sub-Grantee field or leave blank.

P21- FEDERAL AGENCY INVALID

Explanation: Federal agency code not valid as defined in the D47 Table.

Suggestion

P22 - FED AGY NOT IN D47

Explanation: The Federal Agency Code must be defined in the Federal Agency Descriptor Table (D47), if coded. If Project Type is one (1), the Federal Agency must be coded.

Suggestion: Enter a valid four-digit Federal Agency Code, as defined in the Federal Agency Descriptor Table (D47).

P23- BILL DATA NOT ALLOW***Explanation:******Suggestion*****P24 - INVALID OBJ POST LVL*****Explanation:*** An invalid character was entered in the Object Posting Level Indicator.***Suggestion:*** Enter a valid character in the Object Posting Level Indicator field. Valid characters are numbers 0 through 2.**P25 - INVALID REV POST LVL*****Explanation:*** An invalid character was entered in the Revenue Posting Level Indicator.***Suggestion:*** Enter a valid character in the Revenue Posting Level Indicator field. Valid characters are numbers 0 through 2.**P26 - INVALID APPN CNTL*****Explanation:*** An invalid character was entered in the Appropriation Posting Level Indicator. Enter a valid character in the Appropriation Posting Level Indicator field.***Suggestion:*****P27 - INVALID CASH CNTL*****Explanation:*** An invalid character was entered in the Cash Control Type Indicator. Valid characters are numbers 0, 1 or 2.***Suggestion:*** Enter a valid character in the Cash Control Type Indicator field. Valid characters are numbers 0 through 2.**P28 - INVALID GL POST LVL*****Explanation:*** An invalid character was entered in the General Ledger Posting Level Indicator field. Valid characters are number 0 or 1.***Suggestion:*** Enter a valid character in the General Ledger Posting Level Indicator field. Valid characters are numbers 0 to 1.**P29- INVALID BILLING DATA*****Explanation:******Suggestion***

P30- INVALID CR SUB-SRCE

Explanation:

Suggestion

P31 - INDIRECT COST INFO REQ

Explanation: When Indirect Cost Rate, Indirect Limit or Reimbursement Method is entered, all three must be entered.

Suggestion: Refer to the explanation of the error and enter the appropriate information.

P32- INVALID BILL CYCLE

Explanation:

Suggestion

P33- INVALID BILL METHOD

Explanation:

Suggestion

P34- INVALID BILL RATE

Explanation:

Suggestion

P35- INVALID BILL OBJ-LOW

Explanation:

Suggestion

P36- INVALID BILL OBJ-HI

Explanation:

Suggestion

P37- VENDOR ID NOT IN VE

Explanation:

Suggestion

P38- CR AGY NOT IN D01*Explanation:**Suggestion***P39- INVALID CR INDEX***Explanation:**Suggestion***P40- INVALID CR BIENNIUM***Explanation:**Suggestion***P41- INVALID CR FUND***Explanation:**Suggestion***P42 - INVALID IND RATE**

Explanation: An invalid character was entered in the optional Indirect Cost Rate, which identifies the indirect rate of reimbursement of overhead for each grant. Valid characters are 001 to 999.

Suggestion: Enter a valid character in the Indirect Cost Rate field. Valid characters are 001 to 999.

P43 - INVALID IND LIMIT

Explanation: An invalid character was entered in the optional Indirect Limit, which identifies the Maximum amount of indirect overhead reimbursement allowed on the grant. Valid characters are 000001 to 999999.

Suggestion: Enter a valid character in the Indirect Cost Rate field. Valid characters are 000001 to 999999.

P44- INVALID CR FUND DET*Explanation:**Suggestion*

P45- INVALID CR S-S-OBJ

Explanation:

Suggestion

P46- INVALID CR SUB-OBJ

Explanation:

Suggestion

P47- INVALID CR MAJ GP

Explanation:

Suggestion

P48- INVALID CR MAJ-SRCE

Explanation:

Suggestion

P49- INVALID CR PGM INDEX

Explanation:

Suggestion

P50- INVALID CR TRAN CODE

Explanation:

Suggestion

P51 - RECORD EXISTS

Explanation:

There is an entry already in the system for the **PROGRAM INDEX** Control Key specified. All transactions must not find a matching record.

Suggestion:

Verify the Control Key information. If incorrect, input the correct data. It is recommended that once financial transactions have posted to the AFRS system for a program index, the informational elements not be changed for that index.

P52 - CHANGE/NO MATCH ERR

Explanation: There is no previous entry in the system for the Control Key specified. Change transactions must find a matching record.

Suggestion: Verify the Control Key information. If incorrect, input the correct data. It is recommended that once financial transaction have posted to the AFRS system for a program index, the informational elements not be changed for that index.

P53 - DELETE/NO MATCH ERR

Explanation: There is no previous entry in the system for the Control Key specified. Delete transactions must find a matching record.

Suggestion: Verify the Control Key information. If incorrect, input the correct data.

P54 - DELETE TRAN HAS DATA

Explanation:
Suggestion:

P55 - INVALID FUNCTION

Explanation: An invalid character was entered in the Function. Valid characters are the letters 'A' = Add; 'C' = Change; 'D' = Delete; 'V' = View; 'N' = Next; or 'P' = Print.

Suggestion: Use one of the valid functions to enter or correct the Program Index Table.

P56- INVALID RECORD NO

Explanation:
Suggestion

P58 - AGENCY NOT IN D01

Explanation: The agency code must be defined in the Agency Descriptor Table (D01) for the biennium specified.

Suggestion: Use an Agency Code which is defined in the Agency Code Descriptor Table (D01), or update the Descriptor Table to include the appropriate biennium.

P59 - BIENNIUM INVALID

Explanation: The biennium entered is invalid. The biennium must be equal to, ONE greater or ONE less than the Current Biennium, as defined in the System Management File.

Suggestion: Refer to the explanation of the error and enter the appropriate biennium.

P60 - PROG INDEX INVALID

Explanation: An invalid character was entered in the Program Index Code. Valid characters are alphanumeric and greater than zeros.

Suggestion: Refer to the explanation of the error and enter the appropriate Program Index Code.

P61 - TITLE BLANK

Explanation: Program Index Code Title must not be blank.

Suggestion: Input a Program Index Code Title on the Title line.

P62 - FUNCTION NOT IN D15

Explanation: Program Function must be defined in the Function Descriptor Table (D15).

Suggestion: Use a Function, as defined in the Function Descriptor Table.

P63 - PROGRAM NOT IN D16

Explanation: Program must be defined in the Program Descriptor Table (D16).

Suggestion: Use a Program Code, as defined in the Program Descriptor Table (D16).

P64 - SUB PROG NOT IN D17

Explanation: Sub-Program must be defined in the Sub-Program Descriptor Table (D17).

Suggestion: Use a Sub-Program Code, as defined in the Sub-Program Descriptor Table (D17).

P65 -ACTIVITY NOT IN D18

Explanation: Activity must be defined in the Activity Descriptor Table (D18).

Suggestion: Use an Activity Code, as defined in the Activity Descriptor Table (D18).

P66 - SUB-ACT NOT ON D19

Explanation: Sub-Activity must be defined in the Sub-Activity Descriptor Table (D19).

Suggestion: Use a Sub-Activity Code, as defined in the Sub-Activity Descriptor Table (D19).

P67 - TASK NOT ON D20

Explanation: Task must be defined in the Task Descriptor Table (D20).

Suggestion: Use a Task Code, as defined in the Task Descriptor Table (D20).

P68 - INVALID ALLOT-LVL

Explanation: An invalid character was entered in the Allotment Program Level Indicator.

Suggestion: Valid characters are "ZERO" or A thru G.

P69 - ALLOT PROG INVALID

Explanation: When the Allotment Program Level Indicator is equal to 'O', 'A', 'B', or 'C', Function and Program must not be blank; when 'D' Function, Program and Sub-Program must not be blank; when 'E', Function, Program, Sub-Program and Activity must not be blank; when 'F', Function, Program, Sub-Program, Activity and Sub-Activity must not be blank; when 'G', Function, Program, Sub-Program, Activity, Sub-Activity and Task must not be blank.

Suggestion: Refer to the explanation of the error and make the appropriate entries.

P70- GL PROG INVALID

Explanation: General Ledger Program Level is invalid.

Suggestion Valid codes are "ZERO" or A.

P71- PI RESTRICTOR INVALID

Explanation: PI Restrictor code is invalid.

Suggestion

Valid codes are:

1. "SPACE",
2. "A" = Allotment, or
3. "I" = Inactive (NOT allowed on new transactions).