

HRMS Basics Job Aid #2: System Messages

Message	Icon	Description
Error Message		Appears when a required entry has not been completed. HRMS will not allow you to continue until you correct the error. A red circle with an "X" will appear on the status bar.
Warning		Appears when HRMS detects a possible error. If everything has been entered correctly, you can press enter and continue with your work.
Information		Appears once you have completed a process. Information messages do not require any further action.
System Abend	none	Indicates a problem with hardware or HRMS. Contact HRMS support for your agency if you encounter a system abend message.