



HRMS Reports

Report Name	PAY1 Report Name	Transaction Code	Use
Run Daily			
Corrections and Returns for Agency	Corrections and Returns for Agency Action	ZHR_RPTPY151	Displays the pre-note (for direct deposits) corrections & rejects the agency needs to correct on the employee record.
Logged Changes in Infotype Data	Daily Transaction Log	S_AHR_61016380	Report displays a log of all changes that have been made to Infotype records.
Run Prior to Payroll			
Basic Info Type Check	N/A	ZHR_RPTPYN06	Report displays a list of employees with missing Master Data Infotypes.
Preemptive Time Data Check	N/A	ZHR_RPTPYN07	Displays ZCATA time transfer errors.
Preemptive Compensation Data Check	Pay Calculation Exception Report from Pre-Balance printed request	ZHR_RPTPYN08	Use to verify that all payroll master data is complete and no exceptions prior to running a simulation. Uses data from a prior payroll period.
Payroll Simulation (Process)	Pre-Balance A.33	PC00_M10_CALC_SIMU	Use to simulate results for a payroll run prior to payroll being run by DOP
Run After Payroll is Released for Corrections and Prior to Payroll Exiting			
Payroll Threshold Report	Pay Calculation Exception Report from Payroll process	ZHR_RPTPYN09	Use to check the accuracy of a simulated payroll run.

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Run After Payroll is Released for Corrections and Prior to Payroll Exiting			
Active Employees with No Retirement Deductions Taken	Active Employees with No Retirement Deductions Taken	ZHR_RPTPY024	Use to identify employees that did not have retirement subtracted from their pay during a particular payroll period.
Wage Type Reporter	Allowance / Reimbursement Summary, Update Savings Bond Reserve	PC00_M99_CWTR	Use to identify transactions automatically recorded in the Agency State payroll Revolving Account 035 in General Ledger (GL) 5199 Other payables.
Payroll Journal	Payroll Register	ZHR_RPTPYN33	Use to verify the earnings and deductions for individual employee or groups of employees in your agency. This report is used for Payroll certification based on the State of Washington Office of Financial Management State Administrative & Accounting Manual (SAAM) Chapter 25.20.30.
Negative Summary Records	Negative Summary Records	ZHR_RPTPY455	Use to identify any negative third party remittances that may have been generated.
Wages Not Subject to OASI/Medicare Report	Wages Not Subject To Social Security	ZHR_RPTPY632	Use to display employees who have wages not subject to OASI and Medicare. Including employees exempt from OASI (State Patrol), employees over OASI maximum; sick leave buyout not subject due to death or disability; dependent care; and pretax insurance.
Remittance Detail	Miscellaneous Deduction Register (MDR)	PC00_M99_URMR	Use this procedure to produce a report that provides a list of warrants that are not mailed centrally by OFM.



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Run After Payroll is Exited			
Adjustments to Earnings Subject to Employment Security	Cancellation of Warrants Issued	ZHR_RPTPY123	Report for Employment Security. Report is used to update quarterly Unemployment Insurance data. This report supplements the quarterly interface file ES receives to make any adjustments resulting from warrant cancellations.
Savings Bond Cancelled Warrant Report	Savings Bond Cancelled Warrant Report	ZHR_RPTPY574	Use to display the adjusted Bond Reserve Balance for employees with warrant cancellations. SSN, employee name, warrant number, register number, code type, bond reserve balance, deduction amount, and adjusted bond reserve balance.
Display of Saving Bond Purchases	Savings Bond Register Report	ZHR_RPTPYS10	Use to display Savings Bonds purchases for an employee. The report includes the number of bonds, bond denomination, bond price and beneficiary name.
Payroll Journal Voucher Report	Journal Vouchers	ZHR_RPTPY376	Use to display a record of money to transfer between agencies and funds via a Journal Voucher.



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Run After Payroll is Exited			
Payroll Results Table	N/A	PC_PAYRESULT	Use to view the payroll results for a specified payroll run.
Accrued and Mandatory Payroll Deduction Reports	Accrued Payroll Deduction Voucher	ZHR_RPTPY010	Use to show deductions (including Medical Aid, Social Security, Medicare, Retirement and Garnishments)
Warrant/ACH Register and Summary	Warrant Registers Detail & Fund Summaries	ZHR_RPTPY635	Use to display both detail and summary information for warrants and ACH.
Employee Year to Date (YTD) Payroll Register	Year to Date Register	ZHR_RPTPY646	Use to view detailed results of an employee's year to date total earnings.
Payroll Posting Report	Cancelled Warrant Report	ZHR_RPTPY126	Use to read the payroll posting data after it has been processed by the Automated Liability Apportionment Solution (ALAS) program. This report displays all the posted entries affected by an employee with a cancelled warrant. Employees having a cancelled warrant can also be identified using report ZHR_RPTPYN08
Tax Link Agency Subs Negative Rejects	Tax link Agency Subs Negative Reject for MMY	ZHR_RPTPY600	Use to find the source of the negative amount(s). This may also prompt the agency to do a prior-quarter adjustment.