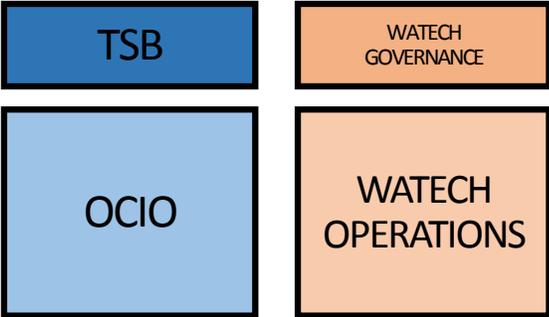


Washington Technology Solutions (WaTech) Governance BOARD CHARTER

Introduction

This Washington Technology Solutions Operations Governance Board (The Board) Charter is adopted by the State Chief Information Officer¹ (CIO). The authority for the creation of The Board comes from the CIO. The intent of this body is to give WaTech customers both visibility and direct input into the business priorities of WaTech—their central IT organization. The Board will also provide oversight and a system of checks and balances between WaTech and its customers.



The Board shall remain separate from the Technology Services Board (TSB), which provides guidance and oversight around IT policy as maintained by the Office of the Chief Information Officer (OCIO) housed within WaTech.

Purpose

The purpose of The Board is to foster a true partnership between WaTech Operations and the customers it serves through a system of checks and balances as well as by setting the business priorities of WaTech. The specific responsibilities of The Board shall be to:

- Provide substantive checks and balances to central IT
- Provide transparency and accountability for rate structures
- Provide a direct means for customer influence of WaTech operational priorities
- Keep the Governor’s office and Legislature informed of major strategic technology issues and emerging needs
- Engage all branches of government in the services roadmaps for the state
- Create a strategy that enables local government engagement

Powers and Responsibilities of The Board

The Board holds the following powers:

¹ By statute, the Chief Information Officer is also the director of WaTech.

- Creation and periodic refinement of the charter for The Board
- Review and approval of WaTech IT priorities
- Review and approval of the WaTech technology and strategic roadmaps
- Responsibility to be an independent body for gathering customer feedback and assisting the agency in developing customer service performance measures
- Review and approval of WaTech's submittal to OFM of proposed rate structures
- Input and advice into the strategic framework for the IT enterprise

Out of Scope for the Board

This charter explicitly separates the OCIO oversight responsibility from oversight of the operational parts of WaTech. The OCIO's oversight duty remains the statutory responsibility of the Technology Services Board (TSB). Moreover, while The Board has broad authority to direct the high level strategy of the agency, it has no authority to mandate how that strategy is carried out. The details of implementation are at the sole discretion of WaTech.

Membership

The members of The Board serve voluntarily and at the request of the CIO. Only the named members of The Board may vote. Substitutes are not allowed.

Standing Members

Standing members are voting members with non-expiring appointments. The CIO has no discretion over the choice of standing members.

- State Chief Information Officer, Chair
- Director or the Deputy Director of OFM
- Governor's Chief of Staff or Deputy Chief of Staff

Voting Members

Additional voting members will be appointed to staggered terms and can be reappointed for no more than one additional term at the discretion of the CIO. A Vice Chair will be selected by the voting members.

- Two Directors of executive branch agencies
- Two Deputies of executive branch agencies
- One executive branch Chief Information Officer
- One Separately Elected Agency Director or their designee

Non-voting Members

- Legislative Branch Chief Information Officer
- Judicial Branch Chief Information Officer
- Representative of Cities and Counties (ACCIS or the equivalent)
- CFO for WaTech

Structure and Meetings

The Board shall meet at least quarterly or upon special request of any of the voting members. The charter anticipates, but does not mandate, The Board having the option to create working sub-committees that are free to set their own schedules and determine the scope and approval process of such sub-committees.

The board shall review the charter at least once a year.

Responsibilities

It is the responsibility of every board member to:

- Attend meetings
- Be prepared and conversant
- Be a voice for the IT community and to the IT community

Chief Information Officer

State CIO is responsible for:

- Convening and chairing The Board and for coordinating all meeting logistics
- Selecting board members and managing the succession process
- Any costs of meetings