

## 2017-19 Biennium Budget Decision Package

**Agency:** 163 - Consolidated Technology Services (WaTech)

**Decision Package Code/Title:** 9T Transfer

**Budget Period:** 2017-19

**Budget Level:** ML2 – Inflation and Other Rate Change

### Agency Recommendation Summary Text:

Consolidated Technology Services (WaTech) requests net zero adjustments to expenditure authorities and revenue sources to realign functions within the Agency after the 2015 merger of the Office of Chief Information Officer (OCIO), Enterprise Technology Services (ETS), and Consolidated Technology Services (CTS) as directed by Engrossed Second Substitute Senate Bill 5315.

### Fiscal Summary:

<b>Operating Expenditures</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
Fund 458-1	136,000	136,000	136,000	136,000
Fund 458-6	(359,000)	(359,000)	(359,000)	(359,000)
Fund 472-6	16,000	16,000	16,000	16,000
Fund 461-6	207,000	207,000	207,000	207,000
<b>Total Cost</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Staffing</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
FTEs	0.0	0.0	0.0	0.0
<b>Revenue</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
Fund 458-1	136,000	136,000	136,000	136,000
Fund 458-6	(359,000)	(359,000)	(359,000)	(359,000)
Fund 472-6	16,000	16,000	16,000	16,000
Fund 461-6	207,000	207,000	207,000	207,000
<b>Object of Expenditure</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
Obj.	0	0	0	0

### Package Description

During the 2015 Legislative session, Engrossed Second Substitute Senate Bill 5315 aligned functions of CTS, OCIO, and ETS into one agency. Since the passage of the Legislation, WaTech has been evaluating and aligning the functions between the three parts of the Agency to achieve effectiveness and efficiency in service delivery to its customers.

The following are the major alignments since the merger of three agencies:

1. Moving security staff from the former ETS to the Enterprise Security Office. This is the beginning of the initiative to integrate security functions into the relevant lines of business such as network and computing .
2. Establishing the Office of Project Management. This alignment moves project managers from the former ETS and CTS and centralizes them in one office to serve the entire WaTech as needed.
3. Centralizing the database administrator into the appropriate office.
4. Centralizing the administrative assistants' pool and the customer account managers. This alignment standardizes treatment of administrative assistants and customer account managers.
5. Relocating Dial.wa.gov to Access Washington. This alignment allows WaTech to leverage the expertise of the staff supporting state wide applications.

WaTech requests adjustments to the funds and revenue sources to accurately reflect the alignments.

**Base Budget: If the proposal is an expansion or alteration of a current program or service, provide information on the resources now devoted to the program or service.**

This proposal is not an expansion or alteration of a current program or service. The proposal requests adjustments to the funds and revenue sources to accurately reflect the alignments of the Agency.

**Decision Package expenditure, FTE and revenue assumptions, calculations and details:**

Salary and benefits are based on the FY 2017 salary and benefits for the positions transferred. The shared services and overhead costs per FTE are based on the FY 2017 budget for the Shared Service Cost Centers and the Overhead Cost Centers.

**Decision Package Justification and Impacts**

**What specific performance outcomes does the agency expect?**

Funding this request will align funds and revenue sources more closely to the organization of the agency, core technology investments, and the services it provides.

**Performance Measure detail:**

The decision package supports the Results Washington goal # 5: Efficient, Effective & Accountable Government.

**Fully describe and quantify expected impacts on state residents and specific populations served.**

This request does not directly impact state residents. It will enable WaTech to continue to support state agencies that provide services to state residents.

**What are other important connections or impacts related to this proposal?**

Impact(s) To:		Identify / Explanation
Regional/County impacts?	No	Identify:

Other local gov't impacts?	No	Identify:
Tribal gov't impacts?	No	Identify:
Other state agency impacts?	Yes	Identify: Funding this request will adjust the Central Service Model costs paid by state agencies.
Responds to specific task force, report, mandate or exec order?	No	Identify:
Does request contain a compensation change?	No	Identify:
Does request require a change to a collective bargaining agreement?	No	Identify:
Facility/workplace needs or impacts?	No	Identify:
Capital Budget Impacts?	No	Identify:
Is change required to existing statutes, rules or contracts?	No	Identify:
Is the request related to or a result of litigation?	No	Identify lawsuit (please consult with Attorney General's Office):
Is the request related to Puget Sound recovery?	No	If yes, see budget instructions Section 14.4 for additional instructions

Identify other important connections

Please provide a detailed discussion of connections/impacts identified above.

The only impact to other state agencies is the adjustment to the Central Services Model.

**What alternatives were explored by the agency and why was this option chosen?**

WaTech has to operate out of three funds. This change, as well as future biennial changes, is necessary to align revenue sources with the services they support. The alternative is to move these positions back to the units and operate the Agency as three separate parts. That would be both ineffective and inefficient.

**What are the consequences of not funding this request?**

This is a technical adjustment with a net zero impact.

**How has or can the agency address the issue or need in its current appropriation level?**

This request does not require additional appropriations but to align revenue to services provided.

**Other supporting materials:**

Electronic back-up to be sent separately.

**Information technology:** Does this Decision Package include funding for any IT-related costs, including hardware, software, services (including cloud-based services), contracts or IT staff?

No 

Yes Continue to IT Addendum below and follow the directions on the bottom of the addendum to meet requirements for OCIO review.)

# 2017-19 IT Addendum

## Part 1: Itemized IT Costs

Please itemize any IT-related costs, including hardware, software, services (including cloud-based services), contracts (including professional services, quality assurance, and independent verification and validation), or IT staff. Be as specific as you can. (See chapter 12.1 of the operating budget instructions for guidance on what counts as “IT-related costs”)

Information Technology Items in this DP <i>(insert rows as required)</i>	FY 2018	FY 2019	FY 2020	FY 2021
Staffing (moving staff – no new costs)	0	0	0	0
<b>Total Cost</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Part 2: Identifying IT Projects

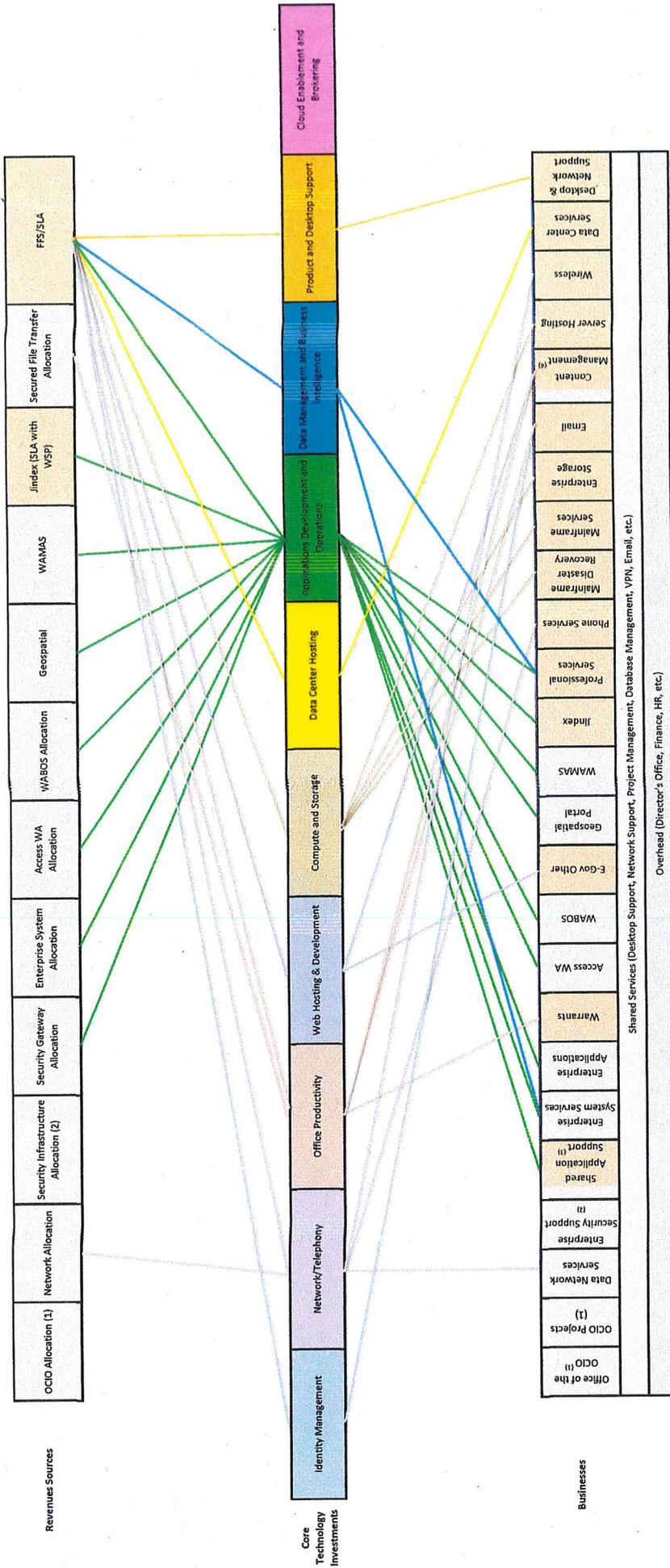
If the investment proposed in the decision package is the development or acquisition of an IT project/system, or is an enhancement to or modification of an existing IT project/system, it will also be reviewed and ranked by the OCIO as required by RCW 43.88.092. The answers to the three questions below will help OFM and the OCIO determine whether this decision package is, or enhances/modifies, an IT project:

- Does this decision package fund the development or acquisition of a new or enhanced software or hardware system or service?  Yes  No
- Does this decision package fund the acquisition or enhancements of any agency data centers? (See [OCIO Policy 184](#) for definition.)  Yes  No
- Does this decision package fund the continuation of a project that is, or will be, under OCIO oversight? (See [OCIO Policy 121](#).)  Yes  No

If you answered “yes” to any of these questions, you must complete a concept review with the OCIO before submitting your budget request. Refer to chapter 12.2 of the operating budget instructions for more information.



## WA Tech Revenue Sources and Core Technology Investments



**NOTE:**

- (1) OCIO sets policies for all IT related matters. Thus, it is part of all Core Technology Investments.
- (2) Security Infrastructure Allocation supports security for the whole Agency. Thus, it is part of all Core Technology Investments.
- (3) Share Application Support is funded 78% by Enterprise System Fee and 22% by SLA.
- (4) Content Management - the secured file transfer is funded by allocation and the remaining services (ListServe, Share Web Hosting, and SharePoint) are funded by fee-for-service.

