Technology Services Board (TSB)
December 9, 2015; 9:00am-11:45am
1500 Jefferson Street Building
2nd Floor Room 2208
Olympia, Washington

Members Present:
Michael Cockrill, Chair and CIO
David Danner, Utilities and Transportation Comm.
Marcie Frost, Dept. of Retirement Systems
Bill Kehoe, King County
Butch Leonardson, BECU (retired)
Representative Chad Magendanz
Senator Mark Miloscia
Jeff Paulsen, Union Rep
Vikki Smith, Dept. of Revenue (phone)
Representative Derek Stanford (phone)

Members Absent:
Senator Karen Fraser
Kris Kutchera, Alaska Airlines (retired)
Paul Moulton, Costco

Staff:
Rob St. John

Michael welcomed everyone.

Reviewed current membership – new members – Marcie Frost (DRS) and Jeff Paulsen (WFSE); board is now fully staffed.

WaTech Alignment:
Reviewed alignment – Office of the Chief Information Officer (OCIO) functions separately from Watech operations. TSB governs the enterprise. Charter stays the same.

Improving project outcomes is at the top of the OCIO priorities going forward.

Leg Update:
Budget proviso last session created taskforce. Chairs are from both fiscal committees. Improve oversight of agency projects. Butch and Kris from TSB participated, and Gartner analyst. Second meeting is not yet scheduled. Report due by end of Dec. 2015. Proposal to discuss with chairs for TSB to take on an assignment to look at best practices and make recommendations. We're looking at enterprise project outcomes whether legislature assigns it or not.

Unstructured data exists on past projects. More analysis of this data is needed. Oversight isn't key, but up front project planning that is important. Our goal should be to help agencies be successful and understanding SOWs, BRDs. Staff polled Quality Assurance vendors to provide us with areas to focus on.

Enterprise Architecture:
Another budget proviso last session directed OCIO to create enterprise architecture plan for time capture and eligibility authorization within the health and human services sector, specifically Dept. of Early Learning. Authorizing environment is saying we need a model and a process where we should be leveraging investments for similar functionality. Or, if we do need to make a new investment, let's make sure it's scoped correctly for use across other agencies.

IT Project Funding Pool:
Third aspect of the proviso provided money (held by Office of Financial Management) for a handful of projects, and authority to certify readiness to receive these funds (Office of the CIO). Stage gates include planning, procurement and implementation. Senator Miloscia requested review of the dashboard.

OCIO would like to propose:
1. More flexibility for the gates
2. No maintenance and operations projects

Decision Package & Prioritization Process:
We are coming up to a supplemental budget process. Agencies have submitted packages to OFM and OCIO. OCIO prioritization is nearing completion this week. Our prioritization is not necessarily what will get funded in the budget.

Policies and Standards:
Policies were vetted through OCIO, agencies and TSB subcommittee for review.
Commonly Used Software Retirements – approved
Email Address Naming Standard – approved
Open Data – approved

Cybersecurity/Privacy Summit:
Discussing public policy and preservation of commerce. TSB members are invited.

Break

Improving Project Outcomes:
Members provided feedback on how best to move forward with helping agencies improve project outcomes. Reviewed several topics.

Members decided using the broader subcommittee charter, and have them choose which one they are interested in as they come up, and would include project review. They like the idea of being flexible to attend when they are available.

Security Subcommittee stays as is.

Michael and Rob will visit project agencies to ensure executive sponsors understand the commitment.

Rob set up the conversation on Risk analysis for the next subcommittee meeting.

Public comment from a member of the audience.

Adjourned.