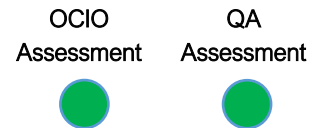


Technology Services Board Subcommittee – Project Synopsis

June 6, 2022

State Board for Community & Technical Colleges (SBCTC)
ctcLink Project



Project overview

The ctcLink Project is complete! ctcLink was a business transformation project that replaced the Washington State Community and Technical College system's legacy administrative systems with Oracle's PeopleSoft Campus Solutions, Human Capital Management and Finance modules and other core functionality. All 34 colleges and the state agency (SBCTC) aligned core business processes and implemented ctcLink in six deployment groups. The final three colleges went live on May 9, 2022. All colleges are now supported by the SBCTC ctcLink Support team. Project closeout activities are underway for the June 30, 2022 project close date.

[For TSB subcommittee discussion](#)

The SBCTC ctcLink Project leadership will provide a final project update and discuss lessons learned and best practices that may benefit future state IT/business transformation projects.

Issue statement

Washington's community and technical college students need today's technology to do their college business—from application to graduation. The Legacy system built in the 1980s was outdated and limited the ability to streamline policies and practices across all colleges and support the current and future information needs of students, faculty and staff. ctcLink now provides a common suite of online tools to create efficiency system-wide, keep pace with innovations in teaching and learning, and provide the services students and staff need to be successful.

Management strategy and readiness plan

New project methodology, governance, change management, communications, project schedule and budget were implemented and approved by the OCIO in January 2018 as part of the new Investment Plan and project restart. The project was managed centrally by an SBCTC ctcLink Project team made up of SBCTC employees and some contractors. The SBCTC project team worked closely with each college's ctcLink project manager and team. This strong partnership with colleges was key to project success. Go-live readiness for each college and deployment group was continually assessed during each project activity/work package. Final go-live readiness for each college was approved through a formal readiness assessment process, which was a partnership between ctcLink governance and college and SBCTC leadership.

Project budget and timeline

Budget	
Pre IT Pool	\$87,911,891
IT Pool Stage 1	\$5,812,965
IT Pool Stage 2	\$9,805,799
IT Pool Stage 3	\$7,484,236
IT Pool Stage 4	\$9,139,629
IT Pool Stage 5	\$7,013,151
IT Pool Stage 6	\$9,103,318
IT Pool Stage 7	\$8,825,287
Total Project Cost	\$145,096,276

Remaining Key Project Milestones	Planned Date
ctcLink Project Complete and Closed Out	June 30, 2022

Key Events to Date	Date
Project restart following OCIO approval of new Investment Plan.	January 2018
Deployment Group 2 (Clark College, SBCTC, major upgrade for pilot colleges)	October 2019
Deployment Group 3 (5 colleges over 2 weekends)	March and May 2020
Deployment Group 4 (7 colleges over 2 weekends)	February 2021
Deployment Group 5 (8 colleges over 3 weekends)	Oct, Nov 2021
Deployment Group 6 Go-Live (9 colleges over 3 weekends)	Feb, April, May 2022