Tuesday, June 11, 2019
1500 Jefferson St SE, Olympia, WA / 1st Floor / Presentation Rm
9:00 a.m. – Noon

Members Present: Jim Weaver   Staff: Sue Langen
Dave Danner
Tracy Guerin
Paul Moulton
Jeff Paulsen

AGENDA

TOPIC	LEAD	NOTES
Welcome, Introductions and Approval of March 12 Meeting Minutes	Jim Weaver	March 12 meeting minutes were approved.
Small Agency Roundtable • **Board of Accountancy – CPA Licensing System Modernization** • **Board for Volunteer Firefighters and Reserve Officers – Pension and Benefit Tracking System** • **Gambling Commission – Information Systems Modernization** • **Environmental & Land Use Hearings Office – Case Management Replacement – Feasibility and Readiness Assessment**	Sue Langen Amy Pearson Laura Parma Rich Tomsinski Amy Pearson	Four small agencies discussed the early stages of their upcoming IT projects. 1. Board of Accountancy – Charles Satterlund, Director; Jennifer Sciba, Deputy Director; and Michelle Tuscher, CIO. They described the effort to update their CPA licensing system. They are looking for a software as a service (SaaS) system that has more mobile functionality and more agility to make changes as needed. Members raised concern regarding ID management, should be an enterprise effort and not individual agency methodology. 2. Gambling Commission – David Trujillo, Director; Chris Stanley, CFO. The Commission has worked over the last several years to identify legacy systems to update, adjust the licensing structure, implement statutory changes and change

		administrative rules. They are seeking to unify their three main information systems into one. Governance is beginning to form. Feasibility study scheduled for September.
		3. Board for Volunteer Firefighters and Reserve Officers – Hailey Blankenship, Executive Secretary. Current system is using an Access database to manually process their accounting, workers compensation and pensions tracking. They completed a feasibility study in September 2018. Results indicated they could use a hybrid solution using existing state systems and a SaaS solution for pensions. They are contracting out for additional project expertise to keep moving forward.
		4. Environmental and Land Use Hearings Office – Nancy Coverdell, Administrative Legal Manager; Desiree Ortiz. They are required to create a searchable database to publish orders and decisions from the Pollution Control Hearings, Shorelines Hearings and Growth Management Hearings Boards. Planning a feasibility study and working on governance structure. **ACTION**: Assist in identifying opportunities for help with data analytics.
		Wrap up: These projects may be asked to return in the future for follow up.
Project Status – WSDOT Tolling Back Office System Replacement Project (BOS) • **Patty Rubstello, Asst. Secretary and Executive Sponsor** • **Jennifer Charlebois, Project Manager** • **Matt Modarelli, WSDOT CIO** • **Dana McLean, QA, Public Consulting Group, Lead** • **Yvonne De La Rosa, Public Consulting Group, IV&V Lead** • **Steve Levine, ETAN CEO**	Sue Langen Rich Tomsinski	The project team provided an implementation status, including progress on system development, testing, data migration, infrastructure at customer service centers and training. However, there have been multiple go-live delays with the vendor.

• **Albert Yi, ETAN**		The vendor described their challenges with timing delays related to using a hybrid project management approach and unanticipated challenges with legacy data. The quality assurance team rated the overall project risk status as high. The technical oversight (IV&V) team rated the overall project risk status as high. **Wrap up**: Project will return to a future meeting to review lessons learned.

Office of Cybersecurity	Ron Buchanan	State Chief Information Security Officer, Ron Buchanan, presented three initiatives his office will work on over the next year:
		1. Adopt national standards promoting cybersecurity alignment statewide and within national community
		   a. National Institute of Standards and Technology (NIST) Cybersecurity Framework (CSF)
		   b. Center for Internet Security (CIS) Controls
		   c. NIST National Initiative for Cybersecurity Education (NICE)
		   d. National Cybersecurity Awareness Month (Hacktober)
		2. Add measurable value
		   a. Collaboration between agencies
		   b. Charter CISO Council
		   c. Local government partnerships
		   d. Share knowledge
		3. Identify statewide risk-based cybersecurity priorities
		   a. Use metrics
		   b. Develop benchmarks
		   c. Measure results

		This year, the annual security attestation is suspended, but agencies will submit a National Cybersecurity Review (NCSR) survey instead. More communication is forthcoming.
Legislative Session Update	Adam Eitmann	WaTech legislative director, Adam Eitmann, briefed the board on some results of legislative session 2019. He highlighted: 1. SB 5662 - Cloud Computing – resulted in WaTech receiving funds to conduct statewide cloud readiness assessment; 2. SB 5376 – Washington Privacy Act – modeled after European Union Privacy Law and California Privacy Act, but failed to pass this session; 3. HB 1503 – Data Brokering – would have granted consumers certain rights to their data, but failed to pass this session.
TSB Subcommittees	Sue Langen	Deferred to a future meeting.
Public Comment		No public comments.
Possible Executive Session – Only members and staff permitted		No executive session required.