Washington State · Office of the
Chief Information Officer

Members present: Jim Weaver, Chair   **Staff:** Sue Langen
Rep. Zack Hudgins
Butch Leonardson
Paul Moulton
Jeff Paulsen

TOPIC	LEAD	
Welcome and opening remarks	**Jim Weaver**	Jim introduced himself. He's been on board for about a month. WaTech is not held in high regard, he plans to change this. Watech exists to service agencies in a service provider role. In the future we would like to transition to a service broker role. Jim is focused on collaboration, communication, open dialog and strategic planning. Three themes in focus moving forward; governance, financial accountability and technology convergence.

Project Briefing
• **Employment Security Department – Paid Family & Medical Leave (PFML)**
    ○ **Suzi LeVine, Executive Sponsor**
    ○ **Carla Reyes, Program Director**
    ○ **Linda Kleingartner, Project Manager**
    ○ **Cami Feek, Business Sponsor**
    ○ **Jamie PoVey, Public Consulting Group, Inc., QA**
	Sue Langen
	Pamela Davis-Taggart
		The project team presented an overall understanding of the program in general, including insight into implementation of the supporting technology platform, and where the architecture is today. Asked for TSB's help as an advocate and ally for this important program.

○ **John Grieco, Public Consulting Group, Inc., QA/Agile Coach**		Commissioner LeVine is confident that they will ship an exceptional product only when it is ready. Major Issues Status RED – Due to continuous issues with schedule, technical challenges and a short time frame to implement program, customer care teams and policy. New program built from the ground up. Every part of the program is being built in parallel. Technology challenges. Timeline is tight. Project has been red from the beginning and will continue to be red until work is delivered. Scope & Schedule remain at high risk according to QA report. ESD needs advocacy and continued availability from the OCIO to continue their path to success. Actions: None Follow Up Items: None

Project Briefing
• **Office of Financial Management – One Washington**
    ◦ **Pat Lashway, Executive Sponsor**
    ◦ **Vann Smiley, One Washington Executive Director**
    ◦ **Matthew Meacham, Program Director**
    ◦ **Bill Kinney, Project Manager**
    ◦ **Anna Brannen, Bluecrane, Inc., QA**
	Sue Langen
	Pamela Davis-Taggart
		Pat explained the program steering committee made some significant decisions back in Nov. for a program restructure. The changes are expected to help agencies be better prepared for the rollout by: resetting some preparedness readiness activities; implementation of projects within the program; and having agencies ready from business perspective.
		
		Vann reviewed the four core elements of the program restructure.
		
		Major Issues
		
		Butch recommends defining in advance a decision process for configuration vs. customization.
		
		Pam recommends adding integration on schedule timeline.
		
		Project is actively engaged in responding and finding solutions for the portions in red from quality assurance report.
		
		Actions: None
		
		Follow Up Items: None

Project Briefing
• **State Board for Community & Technical Colleges - ctcLink**
    ◦ **Jan Yoshiwara, Executive Sponsor**
    ◦ **Christy Campbell, Project Director**
    ◦ **Grant Rodeheaver, CIO**
    ◦ **Paul Giebel, Moran Technology Consulting, QA**
	Sue Langen
	Whitney Dickinson
		Jan commented that the project is running much better than a year and a half ago, due in part to changes made to the governance structure.

		Christy reviewed project evolution, deployment groups and timeline, the project's overall status and risks.
		Major Issues
		Project's Self-Assessment: Overall project status moved from green to yellow due to scope and schedule.
		Current high risks: Security redesign, first large deployment DG3 and repeatable approach.
		Actions: None
		Follow Up Items: None
		Meeting Wrap Up:
		Actions: Zack requested Secretary State – VoteWA project to be invited to next meeting.
		Follow Up Items: Sue to follow up with Butch on any projects he feels should be invited to next meeting.
		Meeting recording can be found here.
Public Comment		**No public comments**