



IT INVESTMENTS APPROVAL AND OVERSIGHT POLICY

See Also:

- RCW [43.105.054](#) OCIO Governance
- RCW [43.105.205](#) (3) Higher Ed
- RCW [43.105.020](#) (22) "State agency
- RCW [43.105.255](#) Major technology projects and services-Approval
- RCW [43.105.245](#) Planning, implementation and evaluation of major projects

1. **WaTech will consider the investment size, risk, and expected impact on residents and operations to determine whether it qualifies as a major IT investment requiring approval and oversight.**
2. **Agencies will submit investment details to WaTech in accordance with [IT Investments Approval and Oversight Procedure](#) for every IT investment with:**
 - a. Total cost that includes a combined level of effort of more than \$500,000 OR,
 - b. Duration longer than 6 months.
3. **WaTech will make the final determination if the investment is or is not a major project subject to applicable oversight processes.**
 - a. WaTech will assess the project profile for risks and complexity and assign a Tier to all major projects subject to oversight processes in alignment with the Tiered Oversight Requirements Standard.
 - b. WaTech will share all required and recommended best practice documentation and processes applicable to the assigned Tier with the agency.
4. **Agencies will follow procedures WaTech establishes for the review, approval, and oversight of major IT investments.**
5. **WaTech will employ Lean principles to implement this policy, continuously improving the procedure and related materials.**
6. **State agencies and WaTech will make critical documentation publicly available using the reporting tools provided by WaTech, in accordance with established procedures and [Reporting Requirements for IT Dashboard](#).**

REFERENCES

1. PM-01-01-PR IT Investments Approval and Oversight Procedure.
2. PM-01-01-S [Project Go-Live Readiness Decision Governance](#)

3. PM-01-02-S IT Project Charter Standard
4. PM-01-03-S Reporting Requirements for IT Dashboard Standard
5. PM-01-04-S Tiered Oversight Requirements Standard
6. PM-01-05-S Feasibility Study Requirements for IT Investments
7. PM-01-06-S IT Investment Plan
8. [Definition of Terms Used in WaTech Policies and Reports.](#)

CONTACT INFORMATION

- For questions about this policy, please email the [WaTech Policy Mailbox](#).
- For technical assistance, please email the [WaTech Consultants Mailbox](#)