

**POL-1-02-PR1**  
**State CIO Adopted:** July 19, 2023  
**TSB Approved:**  
**Sunset Review:**



**Replaces:**  
N/A

## **IT POLICY AND STANDARD WAIVER REQUEST**

**See Also:**  
Policy 101 Technology Policy and Standards  
Policy 103 Technology Policy and Standard Waivers

Agency Name:

Policy Number(s):

1. What specific section(s) of the policy and/or standard are you requesting a waiver for:

2. Describe the extent of non-compliance with the section(s) identified:

3. Explain the technical, business or other factors that prevent compliance:

4. Describe all associated risks that could result from noncompliance:
  
  
  
  
  
  
  
  
  
  
5. What mitigations have been or will be implemented to address the risks of noncompliance?
  
  
  
  
  
  
  
  
  
  
6. What steps are you planning to become compliant, and by what date will you achieve these steps?
  
  
  
  
  
  
  
  
  
  
7. By what date will compliance be achieved?

Agency Contact Name for questions:

Agency Contact Email:

Agency Contact Phone:

Agency Head Printed Name:

Agency CIO Printed Name:

Agency Head Signature (or designee):

Agency CIO Signature:

Date:

Date:

Please list all agency cc's needed for notification purposes:

Submit this form to: [watechmiociopolicy@watech.wa.gov](mailto:watechmiociopolicy@watech.wa.gov)