Washington State Geospatial Portal

Roles & Responsibilities

Appendix A: Geospatial Portal Assignments & Transitions

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| --- | --- | --- | --- |
| Version | Date | Revised by | Description of changes |
| 0.1 | 8/29/2018 | Tim Minter | Initial draft |
| 1.0 | 12/13/2018 | Tim Minter | GPSC adoption |
| 1.1 | 04/02/2019 | Elizabeth Lanzer | Add role of GPSC Past Chair |
| 1.2 | 6/19/2019 | Tim Minter | Update Chair and Past Chair assignments |
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# Overview

# Agency Data Manager

Each contributing agency manages staff assignments and transitions for this role.

If a transitioning agency data manager has been coordinating with the Geospatial Portal technical operations team for data deployment and publishing assistance, then the agency should provide a courtesy notification of transitions to the data administrator.

# Technical Operations Team

## Data Administrator

* Joanne Markert, WA-CTS

The OCIO Geospatial Program Office handles staff assignments and transitions for this role.

## Application Administrator

* Chris Marsh, WA-DFW

The OCIO Geospatial Program Office coordinates with agencies to provide support and manage transitions for this role.

# Geospatial Portal Steering Committee

## Chair and Past Chair

* Chair: Chris Marsh, WA-DFW (July 2019 – June 2020)
* Past Chair: Tim Minter, WA-DSHS

The GPSC Chair rotates annually or biennially and begins July 1 of each term. The Chair is nominated and voted on by the GPSC agency representatives. The Chair transition procedure provides annual opportunities for agency representatives who want to lead and establishes a transition period in which to onboard the new Chair and for the outgoing Chair to wrap-up key efforts.

The outgoing Chair becomes the Past Chair when a new Chair’s term begins. The Past Chair serves in an advisory role to the Chair, with an expectation of diminishing effort over the course of the term. The Past Chair may continue to serve for a full term regardless of their agency status but may vote only if they are a GPSC funding agency representative.

* **April meeting**: Call for Geospatial Portal funding agency representatives who are willing and authorized by their agency to chair the GPSC. If the incumbent has not completed a one year term and is still authorized to represent their agency, then the incumbent is a qualified candidate.
* **May meeting**: GPSC funding agency representatives vote for the candidates. If a new Chair is selected, then the Past Chair and the State GIS Coordinator work with the incoming Chair to transfer duties.
* **June meeting**: If a new Chair was selected during the May vote, then a formal transition to the new Chair is held as the last GPSC agenda item of this meeting.

## Members – 5/9/2019

When an agency representative is no longer able to participate as a member of the GPSC, the Chair and the State GIS Coordinator will work with the agency’s GIT representative or directly with the agency’s CIO to identify and include a new delegate.

[Agency Codes and Authorized Abbreviations](http://www.ofm.wa.gov/policy/75.20.htm)

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| --- | --- | --- | --- |
| **Org** | **Representative** | **Org** | **Representative** |
| DNR | Brad Montgomery | COM | Allan Johnson |
| DFW | Chris Marsh | PARKS | Brian Hall |
| DOT | Elizabeth Lanzer | DOL | Tom Williams |
| ECY | Christina Kellum | RCFB | Greg Tudor |
| DSHS | Tim Minter | TSC |  |
| DOR | David Wright | JLS | Brad Ellis |
| DOH | Craig Erickson | CRAB | Cameron Cole |
| L&I | Winston McKenna | DAHP | Morgan McLemore |
| WSP | Louis Hurst | UTC | Max Smith |
| DES |  | PSP | Greg Tudor |
| OFM | Mike Mohrman or Tom Kimpel | SCC | Brian Cochrane |
| LCB | Rocky Atwood | WSRB | Chris Jansen |
| AGR | Ed Thompson | LEAP | Curtis Gilbertson |
| SPI | Bruce Schneider | JLARC | Suzanna Pratt |
| MIL | Rick Geittmann | CTS | Joanne Markert |