Attendees: Gregg Plummer, Matthew Modarelli, Chris Lamb, Rose Bossio, Scott West, Michelle Tuscher, David Sorrell, Donna Morgan (logistics/support)

WaTech Advisory Council Schedule:
Council agreed to meet for 90 minutes every other week for the near future. Members requested the meetings be late in the day and include Skype for schedules that don't allow travel time to meet in person.

Replacement of WAC Representative for Large Agencies:
Council agreed the best solution is to hold a new vote since respondents who voted for David (or Matt) in the first round should have the opportunity to recast their vote.

Attendance at CIO Forum:
Council discussed options and agreed the CIO Forum should remain open to CIOs only. If a CIO is unable to attend, they may send a proxy.

Materials for the CIO Forum should be provided in advance of meetings to enable CIOs to discuss with their technical experts.

The Council agreed if more technical discussions/work groups are needed those meetings would be held separately and would include additional technical personnel.

Other Governance Committees:
Members discussed recommendations for keeping the Council informed of agendas and voting in other WaTech governance committee meetings (e.g. CEAC, EADSC, etc.). There needs to be some connection to WAC, possibly requesting the vetting of agendas or votes by the WAC. Scott will flesh out possible process.

O365 Tenancy & Namespace Discussion:
There were 30 responses (incorrectly reported as 28 during the meeting). Of the 30 that responded, 10 indicated their preference for private tenant vs. 20 for shared tenant. Of the 10 who selected private tenant, some said they are open to shared tenant if certain parameters were met.

Discussion continued and included the need to get to a decision. The sense of the Council is most agencies will go with the shared tenant but there will be some agencies with a business case for a private tenant. If we recommend this model, who/how would it be decided for those wanting a private tenant? Do they present their business case to WaTech Core Team, do they request an exception through OCIO or should OCIO provide the parameters for choices made by any agency.

The need for flexibility and business cases as related to the active directory. In addition, the team recommended WaTech be open and transparent about workforce reductions as related to tenant decisions.

A question was raised as to the number of users needed in a shared tenant to recover costs, and Scott estimated 30,000. Scott will get an estimate of the number of users in shared tenant based on survey responses and agencies he knows will be in the shared tenant.

CIO Forum Agenda:
- Share results of WAC survey
    - Discuss business requirements for private tenant
    - Consider a workgroup/meet for just those who desire a private tenant
    - What are the parameters to make a business case for private tenant?

Another meeting is needed to finalize the agenda. Council agreed to a one-hour Skype call next week.