

Attendees: Gregg Plummer, Chris Lamb, Rose Bossio, Michelle Tuscher, David Sorrell, Scott West

Scott West asked Jennifer Rosales from ISG to give an overview of the following for O365:

- O365 Tenant Service Offering
- O365 Shared Tenant Project Timeline
- Future State of O365

The objective of the discussion was to determine:

- What the shared service tenant would look like at launch
- What a subsequent launch look like with additional components/enhanced service offerings

The following are under development for the project:

- Agency checklists to prepare for O365 transition
- O365 Service description
- Operations Mode
- Pricing Model

Action/Agenda Items for next meeting:

- Confirm with Microsoft if e-Discovery tool will be an additional cost.
- Confirm if there will be an additional charge to turn e-Discovery on.
- Invite Microsoft to attend the June CIO Forum to discuss O365 so everyone can hear the same message.
- What does it look like for WaTech as a broker?
- Discuss CIO comments/feedback from Scott's email message regarding O365.