(Reviewed December 3, 2014)

CTS Advisory Council Purpose:
The CTS Advisory Council participates in developing the information technology priorities for the Consolidated Technology Services (CTS) agency. CIO's acknowledge the Advisory Council is a high priority meeting and venue to establish statewide technology direction and will attend on a regular basis with rare exception where a named substitute may attend. The committee will:

- Provide strategic leadership for statewide IT through the alignment of customer agency IT strategic objectives and activities with enterprise strategic objectives and processes.
- Recommend priorities for CTS initiatives/services.
- Support strategic initiatives by representing customer agencies' perspectives, providing resources when needed, championing the outcome and advocating for success.
- Ensure open communication between customer agencies and CTS leadership so as to promote collaborative planning.

Principles:
- Promote agility and pragmatism.
- Explore and implement possibilities.
- Operate with transparency.
- Encourage broad participation.
- Balance service level/quality vs. cost, strategy, risk.
- Hold each other accountable.
- Act with integrity.
- Bring your own perspective to the discussion but balance agency needs against the needs of the enterprise as a whole.

Minority Opinions:
When the Chair determines that one or more significant Minority Opinions exist, the Minority Opinion shall be given an opportunity to further research their opinion and present the minority opinion at a future meeting. The council must consider the Minority Opinion and reassess the recommendation after the presentation by the Minority Opinion. When reconsidering an issue, the council membership should make every effort to reach a consensus.

Rules of engagement:
- Honor specified meeting times. Come prepared for the meeting. Bring your own copies.
- Stick to set agenda unless majority agrees to a change.
- Only one person talking at a time. Avoid side conversations.
- Listen actively- be engaged, ask questions if you have them.
- Share differing perspectives and respect each other's ideas. Accept healthy conflict and differences of opinions as a way to a greater truth. Leave the conflict in the room.

- It's OK to pass – add ideas to advance the discussion, not to lengthen the agenda or the notes.
- Respect the confidentiality of the discussions in order to promote open and honest interactions. Tell participants if you are sharing confidential/sensitive information.
- Voice any concerns during discussion. If you don't participate, you are voicing acceptance.

Operating Guidelines:
- Membership is at the discretion of the Director