



PURPOSE

The purpose of this policy is to improve the management of Information Technology (IT) investment risks and to foster successful IT projects delivered on time and within budget.

POLICY STATEMENT

Agencies are responsible for demonstrating professional project management through all phases of each IT project.

1. Agencies will employ principles and methodologies that reflect industry leading practices.
2. For each project, agencies will select and implement a management methodology that is appropriate to the scope, size, risk, cost and duration of the specific project.

RESPONSIBILITIES

Chief Information Officer (or designee)

- Interpret the policy.
- Ensure policy content is kept current.
- Recommend updates to this policy and related resources as needed.

Technology Services Board (TSB)

- Review and approve major policy changes.
- Provide oversight of major IT projects.

Agency Heads

- Oversee agency's information technology projects and compliance with this policy.
- Ensure agency policies, procedures and any other documents necessary for required oversight of IT projects are developed and followed.
- Ensure staff is adequately trained or sufficiently experienced to manage IT projects.
- Ensure agency employs project management principles and methods that reflect industry leading practices.
- Demonstrate professional project management through all phases of each project.
- For each project, ensure agency implements a management methodology that is appropriate to the scope, size, risk, cost and duration of the specific project.

REVISION HISTORY

Date	Action taken
January 8, 2014	Policy revised and approved by the Technology Services Board.
October 2011	Policy reformatted for migration to Office of Chief Information Officer.
April 2010	Policy adopted.

CONTACT INFORMATION

For questions about this policy, please contact your OCIO Information Technology Consultant.

APPROVING AUTHORITY

Chief Information Officer
Chair, Technology Services Board

Date

Source URL: <https://ocio.wa.gov/policies/131-managing-information-technology-projects>

Links:

- [1] <https://www.agilealliance.org/agile101/12-principles-behind-the-agile-manifesto/>
- [2] <http://www.pmi.org/PMBOK-Guide-and-Standards.aspx>
- [3] <https://ocio.wa.gov/pmframework>
- [4] <http://ocio.wa.gov/policies/131-managing-information-technology-projects/131-appendix-critical-indicators-project>
- [5] <http://www.agilealliance.org/>
- [6] <http://www.pmi.org/>
- [7] <https://www.ocio.wa.gov/policies/132-providing-quality-assurance-information-technology-projects>
- [8] <http://www.ofm.wa.gov/ocio/policies/documents/301G.pdf>
- [9] <http://www.ofm.wa.gov/ocio/lessonslearned/default.asp>
- [10] <http://marketplace.pmi.org/Pages/ProductDetail.aspx?GMProduct=00101388701>