

Wage Type Assignment - Display G/L Accounts

PC00_M99_DKON

Change History

Update the following table as necessary when this document is changed:

Date	Name	Change Description
5/23/2007	Lesia Terry	Create Procedure

Purpose

Use this procedure to produce a list of all HRMS wage types and view the General Ledger account the wage type will post to in OFM's Agency Financial Reporting System (AFRS).

Trigger

Perform this procedure any time during the month when an updated report is needed.

Prerequisites

The following roles have the ability to run this report: Central Agency Inquirer, Payroll Inquirer, and the Financial Reporting Processor.

Transaction Code

PC00_M99_DKON

Helpful Hints

Wage types that do not have a general ledger account assigned will appear with blank information in the G/L account column of the report. These wage types are not post-able, meaning no data is sent to AFRS.

Date	Notes
5/23/2007	Create Procedure

Procedure

1. Start the transaction using the transaction code **PC00_M99_DKON**.

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2. Complete the following fields:

Field Name	R/O/C	Description
Wage Type	O	<p>This is an object which stores amounts or time units that are used to calculate pay and deductions, store results, and determine statistics. It separates amounts and time units for various business processes. It enables the system to process amounts and time units in different ways during the payroll run.</p> <p> Enter a single wage type or a range of wage type to view specific information. Leave this field blank to produce a complete list of all wage types.</p> <p>Example: Leave blank to list all wage types</p>
Company Code	R	<p>It is an organizational unit within financial accounting. The default is WA01 for all agencies.</p> <p>Example: WA01</p>

Field Name	R/O/C	Description
Key Date	C	This is the date on which a search for information is being performed. The key date will default for you. Example: Default to current date

3. Complete the following fields in the *Consider Business Process* section:

3.1 Click Cost Planning to select.

4. Select the following radio button in the *Output* section:

4.1 Click Display as variable list to select.

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5. Click  (Execute) to execute the report.

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WT	WType text	G/L Acct	Short text
/401	TX Withholding Tax	5124000000	HR ONLY ACC SAL PAY
/402	TX Earned Income Credit P	5124000000	HR ONLY ACC SAL PAY
/403	TX EE Social Security Tax	5124000000	HR ONLY ACC SAL PAY
/404	TX ER Social Security Tax	5124000000	HR ONLY ACC SAL PAY
/405	TX EE Medicare Tax	5124000000	HR ONLY ACC SAL PAY
/406	TX ER Medicare Tax	5124000000	HR ONLY ACC SAL PAY
/432	TX ER Accident Fund Tax	5187000000	HR ONLY MED IND INS
/433	TX ER Medical Aid Fund Ta	5187000000	HR ONLY MED IND INS
/434	TX ER Suplmtal Pension Tx	5187000000	HR ONLY MED IND INS
/442	TX EE Suplmtal Pension Tx	5187000000	HR ONLY MED IND INS
/443	TX EE Medical Aid Fund Ta	5187000000	HR ONLY MED IND INS
/551	Retrocalc.difference	5999999999	HR ONLY CLEARING ACC
/552	Difference prev. Period	5999999999	HR ONLY CLEARING ACC
/559	Payment	5124000000	HR ONLY ACC SAL PAY
/561	Claim	5999999999	HR ONLY CLEARING ACC
/563	Claim from prev. period	5999999999	HR ONLY CLEARING ACC
1003	Pay Period Salary	6510AM0000	Initiative 732
1003	Pay Period Salary	6510NU0000	PENS BENE PMTS
1003	Pay Period Salary	6510AJ0000	STATE OTHER
1003	Pay Period Salary	6510ALSW15	HIGH ED STUDTS WS
1003	Pay Period Salary	6510AN0000	JUSTCS & JUDGS
1003	Pay Period Salary	6510AQ0000	STA FERRY SYS
1003	Pay Period Salary	6510AR0000	ELECTD OFFCLS
1003	Pay Period Salary	6510NW0000	NON FTE COMP
1003	Pay Period Salary	6510NW0000	NON FTE COMP
1003	Pay Period Salary	6510AL0000	HIGH ED STUDTS
1003	Pay Period Salary	6510AESW14	STATE SPECIAL SPEC
1003	Pay Period Salary	6510AASW01	STATE CLASS REG
1003	Pay Period Salary	6510AB0000	HIGH ED CLSF
1003	Pay Period Salary	6510ACSW01	STATE EXEMPT REG
1003	Pay Period Salary	6510AD0000	HIGH ED EXEMPT
1003	Pay Period Salary	6510AESW13	STATE SPECIAL BRD CO
1003	Pay Period Salary	6510AG0000	COMM ST PTL OF
1006	Base Rate / Daily Wage		

6. You have completed the transaction.

To export this report into an Excel document complete the following steps:

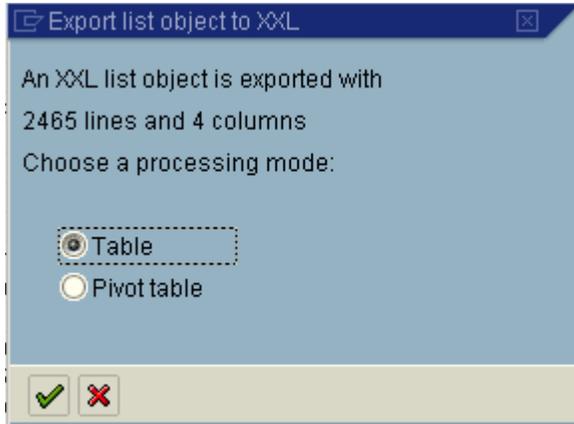
7. Select **List** → **Export** → **Spreadsheet**.

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WT	WType text	G/L Acct	Short text
9374	T1 - ER		
9375	T2 - ER	6510BB0000	RETIRE AND PENSION
9376	T3SELF - ER	6510BB0000	RETIRE AND PENSION
9377	401 (k) - ER	6510BB0000	RETIRE AND PENSION
9384	401k ER catch-up contrib	6510BB0000	RETIRE AND PENSION
9385	E3WSIB - ER	6510BB0000	RETIRE AND PENSION

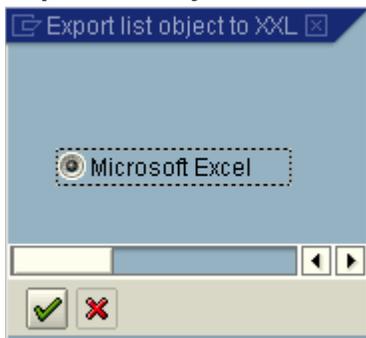
8. Select the **Table** radio button.

Export list object to XXL



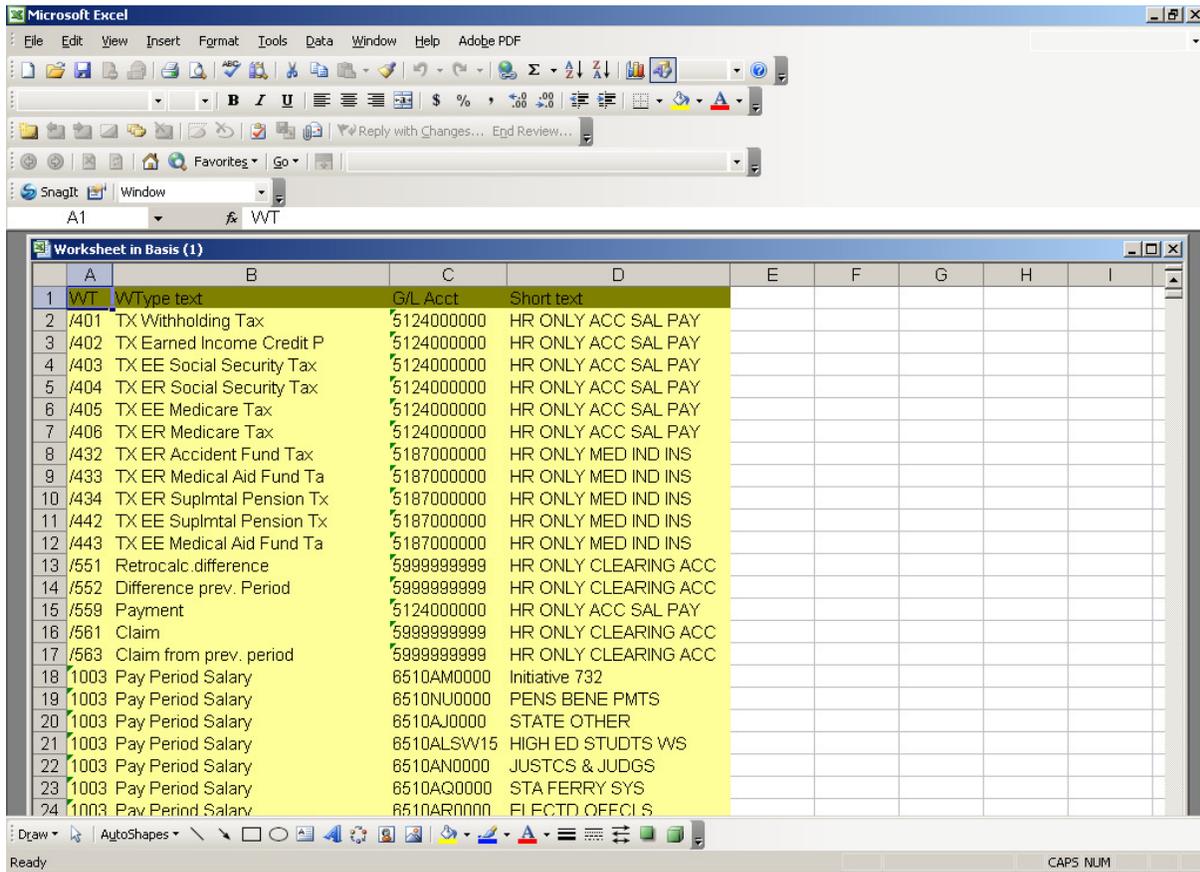
9. Click  Continue (Enter).

Export list object to XXL



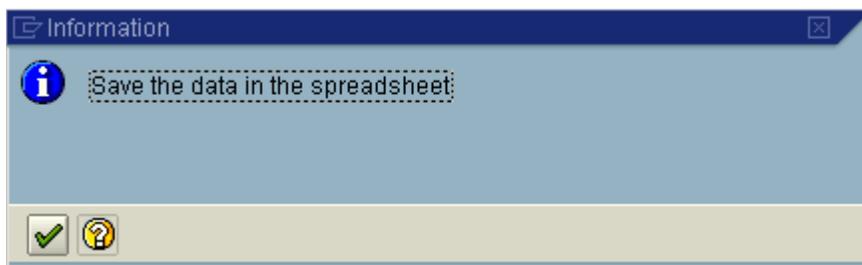
10. Click  Continue (Enter).

Microsoft Excel



11. Select **File** → **Save Copy As** to save the Excel file to your personal directory.

Information



12. Click  Continue (Enter) to return to the report results.

13. You have completed this transaction.

Result

You have generated the report and exported the results to Excel.

Comments

None.