

CTS Advisory Council

January 7, 2015
1500 Jefferson Street
Olympia, Washington

Welcome

Laura Parma, Consolidated Technology Services (CTS), opened the meeting.

Attendees: Don Peck (DOH), Debbie Stewart (ECY), Steve Young (DNR), Cathy Munson (LSC), Sue Langen (DSHS), Nick Fuchs (DES), Dave Kirk (DFI), Rod White (DFW), Rob St. John (CTS), Michael Cockrill (OCIO), and Adam Aaseby (HCA)

Guests: Agnes Kirk (CTS), Heidi Brownell (CTS), Judy Fitzgerald (CTS)

Other

Rob shared that Sue Langen will be starting a new position at the OCIO office starting in mid-February.

Google Docs Security Assessment

Agnes provided an overview of the Google Docs Security Assessment. The assessment is based on the government version of the offering and not the consumer based offering.

Debbie asked the Council members how agencies are managing the staff's use of Google Docs. Council members discussed various approaches they are taking within their agencies regarding policies to provide clear expectations to employee's use of cloud tools. There was also discussion about other tools to address storage requirements as opposed to collaboration requirements. Dave Kirk shared that the online File Storage Guidance Document provided guidance to agencies that would assist in agency policy development.

It was suggested that the document be shared with the State Records Group. Rob reminded the members if they choose to use Google Docs within their agency, a design review with CTS is required.

State Data Center (SDC) Projects

Heidi provided a status on the State Data Center (SDC) migration. Sue and Nick expressed their appreciation of the support CTS provided their teams during the recent migration.

Status reports, migration calendars, and technical bulletins related to the migration are available on the [SDC projects website](#) and the [Agency Shared Knowledge \(ASK\) site](#).

Governor's Budget Review

Judy provided a high-level overview of the Governor's budget as it relates to CTS. Judy reviewed that CTS is a proprietary agency and receives expenditure authority. The expenditure authority for the next biennium is less than a 2% increase. The priorities expressed in the budget included rate increases for the state network, increase for Disaster Recovery and a set of rate decreases. CTS anticipates reviewing service rates in spring and summer of 2015. Changes to

rates will be announced prior to when the supplemental budgets are due. Rob agreed to keep the Council updated as new information is available.

Next Meeting

February 4, 2014
Conference Center Room 2208
1500 Jefferson Street
Olympia, WA