DATE: May 21, 2021

TO: All Potential Vendors

FROM: Michael Callahan, RFP Coordinator

SUBJECT: Amendment #1 to A21-RFQQ-029

**Summary:**

This document is prepared by the Washington State Consolidated Technology Services (CTS) and shall serve as the sole official reply to Vendor Questions submitted in response to RFQQ A21-RFQQ-029.

Questions and responses are numbered for ease of reference only and are in no particular order or priority. Questions and comments have generally been stated as they were received except that some questions have been modified to maintain vendor confidentiality or to reduce redundancies. The answers may only explain or clarify some aspect that is already addressed in the RFQQ. Some of the answers may also supplement or change what was previously stated in the RFP or in an appendix. It is important that Vendors review all questions and answers. Vendors are advised to obtain and thoroughly review the complete, formal RFP located at: <http://watech.wa.gov/procurement-announcements>. In the revised RFQQ, if applicable, deleted text appears ~~struck through in black font~~, while added text appears underlined in red font.

**V****endor Questions and Official Answers**

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| **#** | **Question** | CTS Response |
| 1 | [Regarding RFQQ Section 4.2], how does emergency generator maintenance services figure into this scope of work? It appears to be from another RFP?  | This is an artifact and is not applicable to this RFQQ. Section 4.2 *Vendor Profile* has been edited. Please see the revised RFQQ released with this amendment. |
| 2 | In the issued version of the RFQQ, Appendix F is a proposal preparation checklist and the Client Reference Form is not included. Please provide. | The RFQQ has been amended to include the Client Reference Form as Appendix H. |
| 3 | One of my references is not available on June 3 and 4 due to a prearranged elder care. Can you accommodate that schedule? | No. Unfortunately, due to the legislatively mandated deadlines CTS cannot extend the RFQQ schedule.  |
| 4 | What do items 8 and 9 refer to in regard to support services? | These are artifacts and is not applicable to this RFQQ. Section 4.2 Vendor Profile has been edited. Please see the revised RFQQ released with this amendment. |
| 5 | What is the budget allotted for the Cloud Taskforce Support Professional Services? | The Legislature provided CTS $81,000.  |
| 6 | Will the CTS accept a company with many vCIO on staff to provide input vs. choosing one individual? | No, the Vendor must identify specific resource(s) |
| 7 | Will ISOutsource receive the final RFQQ after all questions have been answered? | The final amendment was released May 17, 2021. The revised RFQQ has been released with this Q&A amendment. |
| 8 | Will the contract awardee have a consultative role on the task force providing input and guidance on the issues being discussed, or is their role purely to manage the administrative functions of the task force and assist with information gathering and document creation? | Based on the language in the legislation, CTS does not anticipate the awarded Vendor would have a consultative role on the task force providing input and guidance on the issues being discussed.  |
| 9 | Will the contract awardee be precluded from bidding on any future work based on the recommendations of the task force? | No. |
| 10 | Can you provide any further guidance on the level of effort expected for the research portion, for instance a number of expected hours of research work generated per meeting? | Not at this time. But the work anticipated is not anticipated to be full-time.  |