DATE: March 29, 2023

TO: All Potential Vendors

FROM: Jessica Smith, RFP Coordinator

SUBJECT: Amendment #1 to 23-RFP-001 for High Resolution Land Cover Data Acquisition

**Summary:** This document is prepared by the Washington State Consolidated Technology Services (CTS) and shall serve as the sole official reply to Vendor Questions submitted in response to 23-RFP-001 for High Resolution Land Cover Data Acquisition.

Questions and responses are numbered for ease of reference only and are in no particular order or priority. Questions and comments have generally been stated as they were received except that some questions have been modified to maintain vendor confidentiality or to reduce redundancies. The answers may only explain or clarify some aspect that is already addressed in the RFP. Some of the answers may also supplement or change what was previously stated in the RFP or in an appendix. It is important that Vendors review all questions and answers. Vendors are advised to obtain and thoroughly review the complete, formal RFP located at: <http://watech.wa.gov/procurement-announcements>.

In the amended RFP deleted text appears ~~struck through~~ in black font, whereas added text appears underlined in red font.

**Vendor Questions and Official Answers**

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| --- | --- | --- |
| **#** | **Question** | **CTS Response** |
| **1** | 23-RFP-001FINAL: Section 20 Contract Requirements state, “Under no circumstances is a Vendor to submit their own standard contract terms and conditions as a response to this solicitation”.  However, Section 5.1 Minimum Requirements, Number 18 requires Vendor to, “*Provide copy of end user license agreement*”.  Please provide clarification on whether the State welcomes redlines to the 23-RFP-001-Appendix B, or if it prefers that Vendor solely supplies an end user license agreement. | *Provide a separate document.* |
| **2** | Appendix B: How will the State incorporate the end user license agreement into the RFP contract. | *The EULA is different than the actual contract, though there are areas of overlap.* |
| **3** | Appendix B: Clarification requested on the definition of Work Product – Is Work Product created by the Vendor or the State? | *There are no service asked for this RFP* |
| **4** | Appendix B: Appendix B refers to Software and Equipment as Products licensed pursuant to the Contract, however, Contractor will not be providing a license to Software or Equipment. The State will receive a perpetual license to the data deliverables contemplated in Section 5 of the 23-RFP-001. All references to Software and Equipment, installation, set-up, shipping of Software and Equipment are inapplicable. Will the State accept the removal of all related clauses from Appendix B? | *We will work with the ASV to remove these related clauses.* |
| **5** | 23-RFP-001FINAL: Section 5.1 Minimum Requirements does not contain minimum mapping unit thresholds. Does the State have guidance on what they would like to see for the raster and vector deliverables, or is it up to the vendor to suggest guidance? | *The vendors should propose the minimum mapping unit threshold that they are able to provide for this contract.* |
| **6** | 23-RFP-001FINAL: Section 5.1 Minimum Requirements, Number 8 requests the minimum mapping unit for raster data, can the State please confirm that the intent of this line is to say “Vector” and not “Raster”? | *Correct. It should say “vector” and not “raster”.* |
| **7** | 23-RFP-001FINAL: Appendix E states, ‘For each item listed below, for the quantity specified for each SKU/Product ID, provide costs and discounts in the blocks below titled “Total List Price”, “Discount %” and “Total Price”’. However, the box does not contain these tranches. Can the State please confirm whether they would like the price provided according to the table or the detailed paragraph? | *See below for updated Appendix E.* |
| **8** | 23-RFP-001FINAL: Appendix G – Do all three references need to complete this form in order to be considered acceptable? Given the tight timeline of this proposal period, there is a concern that clients will not be able to return this information before the requests are due. | *All that is need is the name and a contact for the reference.* |
| **9** | 23-RFP-001FINAL: Appendix E – Can the State please confirm the tax rate attributed to these products? |  |

APPENDIX E

**(MS 500) COST PROPOSAL FORM**

Please complete the following Cost Model pursuant to the instruction in the RFP. Please note- CTS is not able to prepay more than sixty months in advance for equipment maintenance, twelve months for software, software maintenance and all other purchases

**(MS 500) SECTION A – Product Costs**

For each item listed below the ~~, for the quantity specified for each SKU/Product ID, provide costs and discounts in the blocks below titled “Total List Price”, “Discount %” and~~ “Total Price”. In the figure in the shaded box below. ~~for the items and quantities listed. The Discount Minimums provided in Section A will be offered during the Initial Term.~~

**A.1 Imagery Product Purchase**

|  |  |
| --- | --- |
| **Item** | **Total Price (Including Tax)** |
| Subscription Price for Service Year 2020-2021 |  |
| Subscription Price for Service Year 2021-2022 |  |
| Subscription Price for Service Year 2022-2023 |  |